



Baker County Utilities Coordinating Council

AGENDA: 02/16/2018

Call to Order: By: Kyle McCauley _____ At: 12:00 PM
 President V.P./Treasurer _____

1. Introductions: Board and all members present – see Attendees list (# 5 today)
2. Review minutes: Motion to approve "as submitted" or "as revised" (circle one)
 - a. By Kyle McCauley, Seconded by Joyce Bornstedt
 - b. Discussion – Y/N, motion carried
3. Treasurer's Report: Beginning Balance \$ 3818.00 Ending Balance \$ 3818.00
 - a. Changes: See report.
4. Damages / Near Misses: None to report
5. P & E Report (Publicity & Education)/ Upcoming Events / Meetings: None to report
6. State Business: None to report
7. Presentation: None
8. Projects: None
9. Old Business: Kyle McCauley is working with DOJ and OUCC to figure out the tax status of a coordinating council. We currently under the umbrella of OUCC for exempt tax status but have our own EIN # for banking purposes. Kyle McCauley will submit the 2018 Budget to OUCC.

10. *New Business:* _____

- a. Discussion on lowering member dues from \$100 to \$50. Erin Carpenter motioned to lower dues, Lynn Elliott seconded motion, motion carried unanimously.

- b. Joyce Bornstedt motioned to vote in officers, Kyle McCauley as President, Lynn Elliott as Secretary, Erin Carpenter as interim Treasurer, Kyle McCauley seconded, motion carried unanimously.

- c. Updated Bylaws to reflect the new member dues and new Quorum verbage for voting purposes, Lynn Elliott motioned to approve bylaws with corrections, Kyle McCauley seconded, motion carried unanimously.

- d. Lynn Elliott will send out Membership Dues Invoices on or before February 28th with the new amount of \$50 along with a letter outlining the purpose of the Local Coordinating Council.

- e. Erin Carpenter has been approved as the new treasurer and to have signature authority on the BCUCC checking account. It was discussed to add Erin as a signer just in case Joyce Bornstedt or Kyle McCauley were not available. Lynn Elliott will send a letter to Banner Bank with the minutes adding Erin Carpenter as a signer on the account.

- f. BCUCC will reach out to City of John Day, City of Richland, City of Sumpter, City of Haines, City of Huntington, City of Prairie City and City of Canyon City to spread awareness and try to increase BCUCC membership.

11. *Good of the Order:* _____

Meeting adjourned at: _____ 1:00 PM

Additional Notes:

