

Meeting Minutes

Metropolitan Utility Coordinating Council

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

March 27th, 2013

Our next meeting will be **April 24th, 2013**

At the Francis Xavier's Restaurant, 1933 NE 181st St, Gresham

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

(Control +Click mouse on link for Map Directions & Menu)

Meeting called to order by Vice President Troy Klein at 11:43am

ATTENDEES: See attached listing.

REPORTS:

Treasurer's Report for March 2013:

	M Bank	Visa
Beginning Balance	\$ 5,120.09	\$ -
Ending Balance	\$ 7,731.23	\$ -

Payments / Purchases / Income:

Dues Received	\$1725
OUCC Reimbursement	\$1000
Golf Tourn. Committee Lunch	-\$103.24
Bank Fee's	-\$10.57

As a non-profit organization, all monies collected go for supplies/events to educate the public!
Our ending balance (all accounts) must be under \$5,000 at the end of the year or we will have to pay taxes.

Damage Report: See attached

Be sure to report your damages by the 20th of each month! We need five (5) entities reporting monthly.

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT).
You can check this out at www.cga-dirt.com

P&E Report (Publicity and Education):

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@centurylink.com)

New:

No one from P & E at meeting.

P&E is still looking for smaller events.

Old:

Anita Floyd announced that the process has begun for the TV/Radio advertisements for April, as April is "Dig Safe Month".

811 will once again have a float at the Starlight Parade on June 8th. The 811 Bike will also be displayed at "The Bite" downtown Portland on August 9th, 10th & 11th.

Some promotional ideas that were suggested include:

- Bring back the drawings for prizes at the meetings. (gift cards, tools, case of white paint, etc...)
- Attend (with the booth) local events (send event names/dates to Don Patterson)
- Have a Contractor's Breakfast (around March of 2013)
- Personalized merchandise with MUCC on the label – contact Anita Floyd after we have ideas
- Purchase shirts from OUNC (72 shirt minimum) for giveaways and event staff etc...
- Every 3rd meeting, have a guest speaker

See Upcoming Events / Meetings for the Locator Training Sessions this year.

811 CAMPAIGN:

For details on the 811 Damage Prevention Bike go to: http://designbyjoyce.com/pauljr/811_bike.html
Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

You may go to www.call811.com website for more information.

Upcoming Events / Meetings:

OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

MUCC MEETINGS: The fourth Wednesday of every month. See the schedule near the end of the minutes for each monthly meeting date. The location is Francis Xavier's restaurant in Gresham. (Link to location at the top of the minutes.)

UTILITY LOCATOR TRAINING SEMINAR: Tuesday & Wednesday May 7th & 8th 2013 8:30am – 4:30pm, Sunriver Resort, Sunriver, OR (CTRL Click to view brochure) [View Brochure](#)

9TH ANNUAL GOLF TOURNAMENT: Friday July 19th, 2013 Stone Creek Golf Course, Oregon City.

UTILITY LOCATOR TRAINING SEMINAR: Tuesday & Wednesday October 8th & 9th 2013 8:30am – 4:30pm, Wildhorse Casino, Pendleton, OR (CTRL Click to view brochure) [View Brochure](#)

OLD BUSINESS:

RAA - Next hearing date is unknown at this time. Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. Everyone is invited to attend, but you can only watch & not participate.

Adam Franco reported the stats from the Managers Report as follows:
Incoming 2013 = 19,243 –this is up 16.10% from 2012
Outgoing 2013 = 115,493 –this is up 20.74% from 2012

Kevin Bissell from OUNC gave an Itic/Ticket Manager presentation that was very informative. New options are now available on the OUNC, please visit: <http://www.managetickets.com>

Adam Franco is still waiting on Tina Beech w/ Cascade Natural to look into partnering with us & others to fund a contractor's dinner with guest speakers. Adam will get more details.

Anita Floyd shared some information about a new dig law that is being looked into being passed. This law would consist of excavators not having to call for locates if excavating is less than 12" or is using hand tools. Anita asked for any assistance with examples of any known damages caused by either method.

It had been previously discussed that we could file RAA's as a council for those active members who felt awkward filing directly. Adam Franco will look into getting a "form" letter that is being currently used by Douglas UCC.

The holiday calendar observed by the One-Call was discussed as there was a change on the Friday after Thanksgiving. It was not observed this year as a legal holiday as it had been in the past & caught Locating Companies by surprise. Adam Franco will discuss with the OUNC board if it is possible to add a link on their website of the legal holidays that will be observed by them in the future. The website they use is <http://www.opm.gov>.

A motion was passed in October to by-pass the By Laws for 2013 until they can be reviewed & reworded if needed.

The OUNC has asked Michael Thompson to put together a summary of the RAA hearings. This would benefit the local councils to help promote education to the local contractors in the areas where infractions are the highest.

If you know of any websites that could benefit by having a link to our website, please pass the website on to Don Patterson to check it out. Getting our link onto other websites is a good way to be visible online and can reach many people.

REMINDER...Send your current and/or upcoming projects to marta.hashash@locatinginc.com to have them attached to the Minutes e-mail so everyone will know where projects currently are or will be happening so your company can schedule accordingly.

811 Locate Requesting is available 24/7! Don't wait until first thing Monday morning to call in your locates – you'll find the lines are packed with everyone else calling at the same time! Call Saturday or Sunday if you want to get your request in early. Still expect two (2) business days for the locates to show up!

Should you encounter an un-located utility while excavating – stop digging, call 811 to report it immediately, determine that there is no immediate danger, and you can continue working (if your project allows) using extreme care in the affected area. See Page 23 (5) in the Standards Manual.

NEW BUSINESS:

Abdulla Hashash brought to our attention that the damage ratio being reported on the Damage Reporting System on the OUCC.net website should be looked into as the numbers are extremely high and appear inaccurate.

Matt Aase informed us that #12 on the last Washington County 2013 Resurfacing Project sheet is not taking place as scheduled (Contracted Overlay Road Fund)

We discussed that we would like to have guest speakers on at least a quarterly basis. We will discuss further at our next meetings to set something up.

A motion was passed to sponsor the TVW Golf Tournament again this year. The exact amount was unknown, but we agreed to go ahead with it.

REMINDER...

Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

Remember – CCC – Communicate, Coordinate, And Cooperate!

VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

Oregon Utility Notification Center
www.digsafelyoregon.com

Oregon Utility Coordinating Council
www.oucc.net

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).
Check out the new changes to the website!

Also available: see information on **Best Practices** at www.commongroundalliance.com

The next meeting: Date: April 24th, at 11:30am
Location: Francis Xavier's Restaurant 1933 NE 181st St., Gresham

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

The **2013** schedule is the 4th Wednesday of each month (November is the week before Thanksgiving this year) and December (no meeting).

January 23 rd	February 27 th	March 27 th	April 24th
May 22 nd	June 26 th	July 24 th	August 28 th
September 25 th	October 23 rd	November 20 th	Dec - No meeting

2013 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

PRESIDENT: Adam Franco, AdamF@occinc.com

One Call Concepts, 305 NE 102nd Av, Suite 300, Portland OR 97220
Office - (503) 232-0327

VICE PRESIDENT / TREASURER: Troy Klein, tak@nwnatural.com

NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

SECRETARY: Marta Hashash, marta.hashash@locatinginc.com

Locating Inc, 6601 NE 78th Ct, Portland OR 97218
Office – (503) 255-4634, Cell – (503) 302-3970, Fax – (503) 254-7469

PUBLICITY & EDUCATION: Don Patterson, dwp@nwnatural.com

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209
Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845, Fax – (503) 273-4822,

DAMAGE CHAIR: Dawn Haase, dhaase@co.clackamas.or.us

Clackamas County DTD Eng, 150 Beaver creek Rd., Oregon City, OR 97045
Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

2013 MUCC PAID MEMBERS

As of 3-26-13

Bones Construction
City of Beaverton
City of Gresham
City of Hillsboro
City of Lake Oswego
City of Milwaukie
Clackamas County
Comcast
Dirt & Aggregate

Frontier
Gonzalez Boring & Tunneling
Knife River
Locating Inc.
McKillip Excavation Inc.
Multnomah County
North Sky Communications
NW Natural

Old Castle Precast
Pacificorp
Port of Portland
Portland General Electric
Robinson Brothers Const.
Sunrise Water Authority
Washington County
Williams Pipeline

Meeting Adjourned at: 12:18pm *respectfully submitted by Marta Hashash*