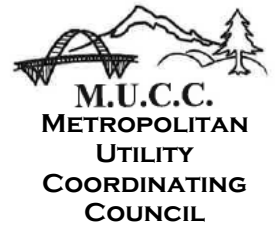




# Meeting Minutes Metropolitan Utility Coordinating Council



MUCC, C/O Trevor Voris, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

## September 24, 2014

The next meeting is on Wednesday, **October 22, 2014**

At [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)  
(Ctrl +Click mouse on link for Map Directions & Menu)

June meeting called to order by President Adam Franco at 11:35 am

**ATTENDEES:** See attached listing.

### REPORTS FOR: August 27, 2014 MEETING

#### Treasurer's Report:

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance		\$ 11,836.53	
Ending Balance			NO REPORT THIS MONTH – TO BE UPDATED AT THE SEPTEMBER MEETING

As a non-profit organization, all monies collected go for supplies/events to educate the public about 811!  
Our ending balance (all accounts) must be under \$5,000 at the end of the year or we will have to pay taxes.

**Damage Report:** See attached. Don't forget to submit your reports if you are behind!

*Be sure to report your damages by the 20<sup>th</sup> of each month! You can still go back and report for past months this year. We need at least five (5) entities reporting monthly to receive funding from the OUNC each year.*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**NOTE: We would like to see all who call for locates and do construction within the Tri-County area submit reports. It only takes minutes!!**

#### P&E Report (Publicity and Education):

P&E General: Send your ideas to [Don Patterson \(click here\)](#) and [Trevor Voris \(click here\)](#)

#### P&E New:

*In September, we will be having a guest speaker at our monthly meeting. We will be requiring as RSVP to that meeting to make sure we have enough seating for everyone. MUCC will be purchasing the lunches of everyone. James Newell of Penhall has volunteered to give us a presentation on GPR – Ground Penetrating Radar and X-ray locating. This will be a good presentation and we hope many will come to learn and ask questions.*

News from Bryan Baxter: we can order a banner for the MUCC through Pacific Marketing for \$120. He also said that the OUNC Board has approved the purchase of Table clothes for each of the UCC's. They will place the order and each UCC may get a chance to submit their own artwork/logo to be added to the covers. The Board will place this order, and it will be stored at

#### P&E Old:

Per Bryan Baxter, there was an "Old Fashioned Festival" in Newburg. It is being sponsored by Mid-Willamette UCC and Yamhill UCC. They are creating a float of a house with an Astroturf yard, and utility locates painted on the "grass", to help demonstrate Call Before You Dig. Bryan will need to update us on the event.

Troy Klein will see if we are still able to sponsor the NW Builders College golf tournament. There was a motion to sponsor up to \$300 for either a hole sponsor or another sponsorship.

MUCC will go in and sponsor the HOPS with Mid-Willamette UCC and Yamhill UCC for the remainder of this season and next year.

The 10<sup>th</sup> Annual Golf Tournament was a great success. We had 14 teams and lots of prizes to give away. Winners for first place were: Scale / Windom / Zilles / Scott. After the tie-breaker, the Winners for second place were:

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Baxter / Shampine / Werner / Toney. Winners for third place were: Voris / Lambert / Morris / Rosholt. Women's KP and Long Drive were won by Stephanie Baxter; the Men's KP was won by Matt Parris, and the Men's Long Drive was won by Travis Stenhjam. We actually made some money on the tournament this year. Next year, the date will be Friday, July 17<sup>th</sup>, 2015.

Don Patterson is looking to get a list of ball teams from each of the Tri-Counties so we can sponsor a team from each County.

**CRW is had a function on Aug 16th. They had the 811 booth & giveaways at their event.**

There is still discussion about looking into items with MUCC/811 on school supplies for back to school after this summer. Jarrod mentioned that there is an 811 video that is geared for 3<sup>rd</sup> to 5<sup>th</sup> graders that could be viewed at the schools by staff and students. We could have Pee Chee folders with our logo and/or other info printed on them and add some filler items geared to the appropriate ages of the students.

The Association of Builders and Contractors Inc is putting on the NW College of Construction Golf Tournament on August 1<sup>st</sup> (a Friday). They are looking for sponsors in amounts ranging from \$200 up to \$3,000. We are considering a Level 2 or 3 sponsorship. The KP or Long Drive is \$200 and would put our logo on the sign.

Pacific Marketing (our OUNC product vendor) is creating a new company store online with pictures of the items we will be able to order. These items will still be free to us, but you will see the price associated with each item that the OUNC is paying to have them for us.

The OUNC Board is putting together a new committee for Damage Reporting. They will meet either July 25<sup>th</sup> or August 1<sup>st</sup> from 10 a.m. to 12 p.m. at Century Link at 1762 W 2<sup>nd</sup> Ave, Eugene OR. They are going to use a virtual DIRT reporting system. Currently, reporting damages is voluntary. At this first meeting, they will identify who will be the head administrator (who will grant permissions for use) and which fields are needed in reporting.

Per Adam Franco's report – the monthly and yearly tickets are up from last year at this time.

The Council approved various sponsorships this year:

\$200 for the Mens softball team, Flying Platypi, with our Logo on the jerseys & a banner at games.

\$350 for the YUCC Hagg Lake Fishing Derby

\$500 for the Pink Phoenix Dragon Boat [Pink Phoenix Link](#) (we are a Silver Patron)

\$500 for the Sherwood Cruisin'

811 signs in holding pattern until the busy season subsides...

Other ideas to discuss were---MUCC banner, inserts for Home Builders Assoc., Little league and/or softball sponsorship.

P&E is still looking for smaller events. Suggestions include: County Fairs; Car Shows; Company Events; Oktoberfest; Street Fairs; Seasonal Ball Teams...please send any ideas to [Don Patterson \(click here\)](#).

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**811 CAMPAIGN:**

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: [http://designbyjoyce.com/pauljr/811\\_bike.html](http://designbyjoyce.com/pauljr/811_bike.html)

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to [www.call811.com](http://www.call811.com) website for more information.

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**Upcoming Events / Meetings:**

**Meetings:**

**OUNC/OUCC BOARD MEETINGS:** The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

**MUCC MEETINGS:** The fourth Wednesday of every month (except November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham.](#)

**JOINT STATES MEETING:** September 16-18, 2014 in Big Sky, Montana. Sign up and see additional information here: <http://www.montana811.org/joint-states-meeting---september-2014.html>

**Upcoming Events for 2014/2015:**

**2014 SEPTEMBER MUCC Meeting:** This will be a Contractor's Lunch – paid for by the MUCC...with a guest speaker. The meeting will be at Francis Xavier Restaurant in Gresham where the regular meetings are held. RSVP's required.

**2015 STARLIGHT PARADE:** May/June 2015

**2015 SHERWOOD CAR SHOW:** Around May/June 2015

**2015 FISHING DERBY:** June 27<sup>th</sup>, 2015, the Saturday after Fathers Day, to be held at Hagg Lake, at 50250 SW Scoggins Valley Rd, Gaston, OR (503) 846-8715

**2015 - MUCC'S 11<sup>th</sup> ANNUAL GOLF TOURNAMENT:** Friday, July 17<sup>th</sup>, 2015 7:30 Shotgun start, Stone Creek Golf Course, Oregon City (Flyer will be available around April 2014.)

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**OLD BUSINESS:**

**RAA** – To learn more about the RAA process, [click here](#). Hearings are at the PUC Building 3930 Fairview Industrial Rd SE Salem, OR 97302. Everyone is invited to attend, but you can only watch & not participate.

OUNC in the process of creating a handout to educate people on the process. Board approval is needed before they publish any new handout.

We all have to do our part to make sure everyone is safe. Additional talk about specific projects will be taking place outside of the meetings. If the parties are unable to resolve the marking/damage issues, then the next step would be the RAA process. Remember, the Council can help to mediate some of these issues, and are happy to help whenever we can. If you don't want to file an RAA but want to have some help, contact [Adam Franco](#) or [Troy Klein](#).

There will be a meeting on the OAR's in Salem on June 26<sup>th</sup> at Emery & Sons, 3831 Fairview Ind. Dr. to finalize all the changes. The books will then be ready to print.

MUCC (Adam) is working on a new combined logo. See the last page for the new logo...

ITIC training is available by request. Talk to Adam.

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**NEW BUSINESS:**

Four of the UCC's will come together to put together a Contractors Training session to take place at NW Natural in Sherwood in September. The date is not set as yet.

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**REMINDER...**

Send your current and/or upcoming projects to [Trevor Voris \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

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*Remember – CCC – Communicate, Coordinate, And Cooperate!*

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**VOLUNTEERS NEEDED:** As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

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Oregon **U**tility **N**otification **C**enter  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

Oregon **U**tility **C**oordinating **C**ouncil  
[www.oucc.net](http://www.oucc.net)

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Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*Check out the new changes to the website!*

Also available: see information on **Best Practices** at [www.commongroundalliance.com](http://www.commongroundalliance.com)

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**The next meeting:** Date: August 27<sup>th</sup>, 2014, at 11:30am  
Location: [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)

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**The 2014 schedule is the 4<sup>th</sup> Wednesday of each month.**

**November is the week before Thanksgiving and there is no meeting in December.**

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January 22 <sup>nd</sup>	February 26 <sup>th</sup>	March 26 <sup>th</sup>	April 23 <sup>rd</sup>
May 28 <sup>th</sup>	June 25 <sup>th</sup>	July 23 <sup>rd</sup>	August 27 <sup>th</sup>
September 24 <sup>th</sup>	October 22 <sup>nd</sup>	November 19 <sup>th</sup>	Dec - No meeting

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**The 2015 schedule is the 4<sup>th</sup> Wednesday of each month.**

**November is the week before Thanksgiving and there is no meeting in December.**

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January 28<sup>th</sup>  
May 27<sup>th</sup>  
September 23<sup>rd</sup>

February 25<sup>th</sup>  
June 24<sup>th</sup>  
October 28<sup>th</sup>

March 25<sup>th</sup>  
July 22<sup>nd</sup>  
November 18<sup>th</sup>

April 29<sup>th</sup>  
August 26<sup>th</sup>  
Dec - No meeting

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## 2014 MUCC PAID MEMBERS

As of 6-16-14

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Bones Construction  
City of Beaverton  
City of Gresham  
City of Hillsboro  
City of Lake Oswego  
City of Happy Valley  
Clackamas County  
Comcast  
Dirt & Aggregate  
City of West Linn  
Advantage Drilling  
City of Oregon City  
Clackamas River Water District

City of Sandy  
Gonzalez Boring & Tunneling  
City of Tigard  
Locating Inc.  
McKillip Excavation Inc.  
Multnomah County  
North Sky Communications  
NW Earthmovers Inc  
ODOT  
Henkels & McCoy  
City of Milwaukie  
NW Natural  
Frontier

Old Castle Precast  
Pacificorp  
Port of Portland  
Portland General Electric  
Robinson Brothers Const.  
City of Troutdale  
Washington County  
Ditch Witch Northwest  
Olympic Pipeline Co.  
Tualatin valley Water District  
James W Fowler Co.  
Williams Pipeline

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## 2014 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2<sup>nd</sup> Ave, 11<sup>th</sup> Floor, Portland, OR 97209

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**PRESIDENT:** Adam Franco, [AdamF@occinc.com](mailto:AdamF@occinc.com)

One Call Concepts, 305 NE 102<sup>nd</sup> Av, Suite 300, Portland OR 97220  
Office - (503) 232-0327

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**VICE PRESIDENT / TREASURER:** Troy Klein, [tak@nwnatural.com](mailto:tak@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209  
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

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**2014 SECRETARY:** Trevor Voris, [trevor\\_voris@co.washington.or.us](mailto:trevor_voris@co.washington.or.us)

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625  
Office – (503) 846-7828, Cell – (503) 969-7982, Fax – (503) 846-7810

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**PUBLICITY & EDUCATION:** Don Patterson, [dwp@nwnatural.com](mailto:dwp@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209  
Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845, Fax – (503) 273-4822

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**DAMAGE CHAIR:** Dawn Hickson, [dhickson@clackamas.us](mailto:dhickson@clackamas.us)

Clackamas County DTD Eng, 150 Beaver creek Rd., Oregon City, OR 97045  
Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

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**Meeting Adjourned at:** 12:00 pm *Respectfully submitted by Dawn Hickson for Trevor Voris*