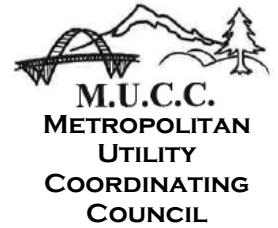




# Meeting Minutes Metropolitan Utility Coordinating Council



MUCC, C/O Trevor Voris, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

## February 26, 2014

The next meeting is on Wednesday, March 26<sup>th</sup>, 2014

At [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)  
(Ctrl +Click mouse on link for Map Directions & Menu)

Meeting called to order by President Adam Franco at 11:45 am

**ATTENDEES:** See attached listing.

### REPORTS:

#### Treasurer's Report for October 2013:

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance	\$ -	\$ 5,737.42	
		\$ 332.42	November MUCC Lunch
Ending Balance	\$ -	\$ 5,405.00	

As a non-profit organization, all monies collected go for supplies/events to educate the public! Our ending balance (all accounts) must be under \$5,000 at the end of the year or we will have to pay taxes.

NOTE: The Council chose to purchase the November's meeting lunches, and we are still in the process of ordering the signs, so those amounts will hopefully bring us in below \$5,000 by the end of December. Also, we will be purchasing door prizes so be sure to attend the January Meeting! You could be a winner of a nice prize!

**Damage Report:** See attached. Don't forget to submit your reports if you are behind!

Be sure to report your damages by the 20<sup>th</sup> of each month! We need five (5) entities reporting monthly.

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

#### P&E Report (Publicity and Education):

**P&E General:** Send your ideas to [Don Patterson \(click here\)](#) and [Trevor Voris \(click here\)](#)

#### **P&E New:**

Civil War event went great. Dialer was a big hit. Passed out footballs in the parking lots. Made a lot of contacts inside Moshofsky center. Definitely want to look into doing again next year. OUNC will be meeting with OSU & OU for future events. Will be looking for UCC support.

The "811" metal signs are moving forward. We have a new pricing report from Pacific Marketing. The Council has already approved this expenditure. We can do some custom design (like our new logo) or go with the signs being ordered by the OUNC. We are waiting on graphics to be completed and approved.

The Standards Manual should be ready to print by June 2014. They are planning to print about 65,000 copies. There is an opportunity to put your company's logo onto the booklet. This would be great exposure for your company.

As of November 19<sup>th</sup>, 2013 – ITIC Mapping is now available in Oregon! If you are interested, you will be given a prompt the next time you enter a ticket to get it set up, or you can contact the Call Center. Over 150 users have already signed up in the very first day!

The calendars on the OUNC website and the OUNC website are pretty bare! If you know of events that are coming up, send them to [Adam Franco \(click here\)](#).

Golf Touney for July 18<sup>th</sup>, 2014 is now in the works. Let's get out and spread the word. Get sponsors. HOLE IN ONE PRIZE!!!!

ORDER your sticky calendars.....

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### **P&E Old:**

Troy Klein brought the T-shirts we ordered with our new logo on the front, and 811 on the back. They were available to those who attended the meeting, and the remaining T-shirts are with Troy. If you want one (or more), contact [Troy Klein \(click here\)](#) with quantities and sizes. We may need to order more if there is a high demand.

Don Patterson had come across a website that listed the local neighborhood organizations. He will try to find this again and possibly contact some of them to bring our booth and message to the residents.

P&E is still looking for smaller events. Suggestions include: County Fairs; Car Shows; Company Events; Oktoberfest; Street Fairs; please send any ideas to [Don Patterson \(click here\)](#).

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### **811 CAMPAIGN:**

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: [http://designbyjoyce.com/pauljr/811\\_bike.html](http://designbyjoyce.com/pauljr/811_bike.html)

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to [www.call811.com](http://www.call811.com) website for more information.

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## **Upcoming Events / Meetings:**

### **Meetings:**

**OUNC/OUCC BOARD MEETINGS:** The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

**MUCC MEETINGS:** The fourth Wednesday of every month (except November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham.](#)

### **Upcoming Events:**

#### **2014:**

**PORTLAND YARD, GARDEN AND PATIO SHOW:** Friday through Sunday, February 28 through March 2, 2014 Daily hours vary – see website, at the Convention Center. [CTRL and Click here for website](#)

**PORTLAND BETTER LIVING SHOW:** Saturday and Sunday, March 29-30, 2014 10:00 am - 6:00 pm, at the Expo Center. [CTRL and Click here for website](#)

**2014 FISHING DERBY:** July (TBD) 2014 Hagg Lake (Flyer will be sent out when it is available) 50250 SW Scoggins Valley Rd, Gaston, OR (503) 846-8715

**MUCC'S 10<sup>th</sup> ANNUAL GOLF TOURNAMENT:** Friday, July 18<sup>th</sup>, 2014 7:30 Shotgun start, Stone Creek Golf Course, Oregon City (Flyer will be available around April 2014.)

**Need to fill this spot**

**Need to fill this spot too**

**Need to also fill this spot...**

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**OLD BUSINESS:**

**RAA** – To learn more about the RAA process, [click here](#) . Next hearing date is Friday Feb 28th. There are 3 cases starting at 9am. Hearings are at the PUC Building 3930 Fairview Industrial Rd SE Salem, OR 97302. Everyone is invited to attend, but you can only watch & not participate.

OUNC in the process of creating a handout to educate people on the process. Board approval is needed before they publish any new handout.

Jared Morrison brought up a change in the OAR's regarding sidewalk maintenance. It is now considered maintenance to a depth of 12" when replacing sidewalk panels. Please note that there are some utilities (signal lines, drainage lines, ect.) that are currently located within that 12" depth. Always be sure to check the area before you do this type of "maintenance" and call for locates if you are unsure if there are any utilities in the area you are preparing to work in.

We all have to do our part to make sure everyone is safe. Additional talk about specific projects will be taking place outside of the meetings. If the parties are unable to resolve the marking/damage issues, then the next step would be the RAA process. Remember, the Council can help to mediate some of these issues, and are happy to help whenever we can. If you don't want to file an RAA but want to have some help, contact [Adam Franco](#) or [Troy Klein](#).

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**NEW BUSINESS:**

Need some new stuff to put in here.....

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**REMINDER..**

Send your current and/or upcoming projects to [Trevor Voris \(click here\)](#) or [Dawn Hickson \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

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*Remember – CCC – Communicate, Coordinate, And Cooperate!*

**VOLUNTEERS NEEDED:** As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

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Oregon Utility Notification Center  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

Oregon Utility Coordinating Council  
[www.oucc.net](http://www.oucc.net)

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Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).  
*Check out the new changes to the website!*

Also available: see information on **Best Practices** at [www.commongroundalliance.com](http://www.commongroundalliance.com)

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**The next meeting:** Date: **January 22<sup>nd</sup>**, at 11:30am  
Location: [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)

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**The 2014 schedule is the 4<sup>th</sup> Wednesday of each month.**  
**November is the week before Thanksgiving and there is no meeting in December.**

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<b>January 22<sup>nd</sup></b>	February 26 <sup>th</sup>	March 26 <sup>th</sup>	April 23 <sup>rd</sup>
May 28 <sup>th</sup>	June 25 <sup>th</sup>	July 23 <sup>rd</sup>	August 27 <sup>th</sup>
September 24 <sup>th</sup>	October 22 <sup>nd</sup>	November 19 <sup>th</sup>	Dec - No meeting

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# 2013 MUCC PAID MEMBERS

As of 3-26-13

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Bones Construction  
City of Beaverton  
City of Gresham  
City of Hillsboro  
City of Lake Oswego  
City of Milwaukie  
Clackamas County  
Comcast  
Dirt & Aggregate

Frontier  
Gonzalez Boring & Tunneling  
Knife River  
Locating Inc.  
McKillop Excavation Inc.  
Multnomah County  
North Sky Communications  
NW Natural

Old Castle Precast  
Pacifcorp  
Port of Portland  
Portland General Electric  
Robinson Brothers Const.  
Sunrise Water Authority  
Washington County  
Williams Pipeline

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## 2013 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2<sup>nd</sup> Ave, 11<sup>th</sup> Floor, Portland, OR 97209

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**PRESIDENT:** Adam Franco, [AdamF@occinc.com](mailto:AdamF@occinc.com)

One Call Concepts, 305 NE 102<sup>nd</sup> Av, Suite 300, Portland OR 97220  
Office - (503) 232-0327

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**VICE PRESIDENT / TREASURER:** Troy Klein, [tak@nwnatural.com](mailto:tak@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209  
Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

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**2013 SECRETARY:** Marta Hashash, [marta.hashash@locatinginc.com](mailto:marta.hashash@locatinginc.com)

Locating Inc, 6601 NE 78<sup>th</sup> Ct, Portland OR 97218  
Office – (503) 255-4634, Cell – (503) 302-3970, Fax – (503) 254-7469

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**2014 SECRETARY:** Trevor Voris, [trevor\\_voris@co.washington.or.us](mailto:trevor_voris@co.washington.or.us)

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625  
Office – (503) 846-7828, Cell – (503) 969-7982, Fax – (503) 846-7810

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**PUBLICITY & EDUCATION:** Don Patterson, [dwp@nwnatural.com](mailto:dwp@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209  
Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845, Fax – (503) 273-4822

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**DAMAGE CHAIR:** Dawn Hickson, [dhickson@clackamas.us](mailto:dhickson@clackamas.us)

Clackamas County DTD Eng, 150 Beaver Creek Rd., Oregon City, OR 97045  
Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

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**Meeting Adjourned at:** 1:00pm *Respectfully submitted for Trevor Voris*