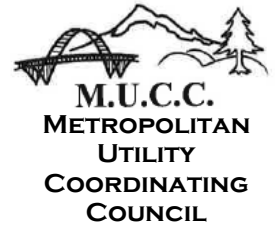




# Meeting Minutes Metropolitan Utility Coordinating Council



MUCC, C/O Ted Voelker, Washington County, 1400 SW Walnut St., MS18 Hillsboro, OR 97123

## July 22<sup>th</sup>, 2015

The next meeting is on Wednesday, **August 26th, 2015**

At [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)  
(Ctrl +Click mouse on link for Map Directions & Menu)

**October meeting called to order by President Scott Gallegos at 11:45 am**

**ATTENDEES:** See attached listing.

**Review of Minutes:** Motion to accept May minutes, seconded. All in favor. Motion: Carried.

### **REPORTS FOR: June 24th, 2015 MEETING**

#### **President's report:**

The OUCC/OUNC is moving forward with the Damage Information Reporting Tool (DIRT) provided by CGA. Soon we will no longer be using the State tool. We hope to have a presentation on how to use DIRT soon this year. Scott suggested we have Brian do the presentation for training from OUCC. To be presented as training not as train the trainer.

Scott announced the OUNC is looking for an Exec. Coordinator.

#### **Treasurer's Report:**

	<u>Visa</u>	<u>M Bank</u>	<u>Payments / Purchases / Income:</u>
Beginning Balance		\$ 5778.80	Sherwood Cruise in prizes -\$150.00
			Golfsmith Tourn Prizes -\$1440.08
			Golf Tournament Lunch -\$110.89
Ending Balance		\$ 4596.43	Tournament Sponsor \$192.85
			Tournament Payment \$250.00
			Dues \$75.00

As a non-profit organization, all monies collected go for supplies/events to educate the public about 811!

**Damage Report:** See attached. **Don't forget to submit your reports if you are behind!**

**Be sure to report your damages by the 20<sup>th</sup> of each month!** You can still go back and report for past months this year in the OUNC website. We need at least five (5) entities reporting every month to receive funding from the OUNC each year.

We will be moving to the Damage Information Reporting Tool (DIRT) from the Common Ground Alliance (CGA). We will have guest speaker Jarrod Morrison later this year to teach us about reporting on DIRT:

You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com). There should be more from the OUCC in June or July regarding the launch of (DIRT).

**NOTE: We would like to see all who call for locates and do construction within the Tri-County area submit reports. It only takes minutes each month!!**

#### **P&E Report (Publicity and Education):**

**P&E General:** Send your ideas to [Marlyse McKenzie \(click here\)](#) and [Ted Voelker \(click here\)](#)

#### **P&E New:**

We are determining if we should have a booth at the 2015 Fall Home & Garden Show. The dates are October 1-4 (Thursday through Saturday from 11 am to 8 pm, and Sunday from 11 am to 6 pm). The booth fee is \$925. A sign up sheet will be sent out to fill in shifts at the show. If there is not enough people interested to man the booth, we will not be able to set it up. (All volunteers will get a free shirt with the MUCC logo on it.) Christine Jeibmann sent an Email

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asking if there is interest in sharing a booth with CUCC. We will look into this. Also may look into the spring show instead of the fall show.

Sponsorship opportunity: Last year we sponsored the Pink Phoenix rowing team. To sponsor this year it would be \$500 and if sent in by June 15<sup>th</sup>, we would get exposure on shirts, their website, and at the races. Last year it was the 811 logo that was used.

Sponsorship opportunity: Last year we sponsored the College of Construction Golf Tournament. We had a \$300 Hole Sponsorship, and one volunteer sat at the sponsored hole for the entire game. This year, the tournament is on Friday, July 31<sup>st</sup>, at the OGA Course in Woodburn. If you are interested in sitting at a small booth (table) for this, contact [Troy Klein \(click here\)](#). Handouts or SWAG may be available!

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**P&E Old:**

Contact Trevor if anyone wants some 811 signs.

OUNC is going to sponsor the Bi Mart country music festival. An email went out looking for volunteers.

A motion was made by Tracey Oberacker to order 100 shirts and the motion was seconded by Rick Scalf. A vote was taken and the motion passed.

OUNC merchandise website is live.

OCC has a design team that can help out with a lot of graphics, ideas, etc.

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**811 CAMPAIGN:**

Promote using "811" before using the 800 number. The 800 number is still in use as 811 is not available in some areas or the calls are routed to other states.

For details on the 811 Damage Prevention Bike go to: [http://designbyjoyce.com/pauljr/811\\_bike.html](http://designbyjoyce.com/pauljr/811_bike.html)

Local Home Depot's are promoting 811. If you do not see the 811 info, ask at the Contractors desk. In Oregon, the stores will carry Key Chains for all equipment and color code cards. The "Associates" who will be trained to answer questions will have patches on their aprons.

You may go to [www.call811.com](http://www.call811.com) website for more information.

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**Upcoming Events / Meetings:**

**Meetings:**

**OUNC/OUCC BOARD MEETINGS:** The second Wednesday of every month. See their website for more information on upcoming meetings. <http://www.digsafelyoregon.com/meetings.asp>

The OUCC Board will host their Quarterly meetings at the following locations:

March 2015	McMenamins Grand Lodge	Forest Grove
June 2015	Eagle Crest Resort	Redmond
September 2015	Best Western	Seaside
December 2015	Spirit Mountain Casino	Grand Ronde

**MUCC MEETINGS:** The fourth Wednesday of every month (exceptions in November and December). See the schedule near the end of the minutes for each monthly meeting date. The location is [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#).

**Upcoming Events for 2015:**

**2015 SHERWOOD CAR SHOW:** Saturday June 13<sup>th</sup>, 2015 Great event! It is getting bigger.

**2015 FISHING DERBY:** June 20<sup>th</sup>, 2015, Need to do a little better advertising. Otherwise it was a good event.

**2015 - MUCC'S 11<sup>th</sup> ANNUAL GOLF TOURNAMENT:** Friday, July 17<sup>th</sup>, 2015, 7:30 Shotgun start, Stone Creek Golf Course, Oregon City (See the flyer for details.) Troy is hoping to get 80 players this year.

**CAPE BLANCO COUNTRY MUSIC FESTIVAL:** July 31<sup>st</sup> – August 2<sup>nd</sup>, 2015, Volunteers are still needed for this event. Contact Scott Gallegos for more info.

**BI-MART WILLAMETTE COUNTRY MUSIC FESTIVAL:** August 14-16, 2015, In Brownsville Oregon. See attached flyer for details.

**2015 OUNC at Civil War :** November 27<sup>th</sup>, 2015

We are always looking for sponsorship opportunities. Send your ideas to [Marlyse McKenzie \(click here\)](#).

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**OLD BUSINESS:**

The council decided to make the November meeting the annual meeting for a guest speaker. That means nominations for the board will need to be in October.

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**NEW BUSINESS:**

Scott Gallegos mentioned how some of the Oregon Counties are changing the name of their UCC to reflect the OUNC change to Oregon 811. There was discussion on the MUCC changing our name to "Metro 811" with Utility Coordinating Council below it, similar to Oregon 811. This larger topic for all Counties will be discussed more at the OUNC/OUCC meeting next month. If you have comments, you can send them to [Scott Gallegos \(click here\)](#).

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**REMINDER...**

Send your current and/or upcoming projects to [Ted Voelker \(click here\)](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or will soon be starting and your company can schedule accordingly. Clackamas River Water has a big project coming that will last for a number of months. It will be added to the e-mails when it is received.

**Remember – CCC – Communicate, Coordinate, And Cooperate!**

**VOLUNTEERS NEEDED:** As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. We are hoping to have our booth at more local events this coming year and we need your help to staff the booth for a couple of hours. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!  
Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

**Oregon Utility Notification Center**  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**Oregon Utility Coordinating Council**  
[www.oucc.net](http://www.oucc.net)

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*Check out the new changes to the website!*

Also available: see information on **Best Practices** at [www.commongroundalliance.com](http://www.commongroundalliance.com)

**The next meeting:** Date: August 26th, 2015, at 11:30am  
Location: [Francis Xavier's Restaurant, 1933 NE 181st St, Gresham](#)

The **2015** schedule is the 4<sup>th</sup> Wednesday of each month.

**November is the week before Thanksgiving and there is no meeting in December.**

January 28 <sup>th</sup>	February 25 <sup>th</sup>	March 25 <sup>th</sup>	April 22 <sup>th</sup>
May 27 <sup>th</sup>	June 24 <sup>th</sup>	July 22 <sup>nd</sup>	August 26 <sup>th</sup>
September 23 <sup>rd</sup>	October 28 <sup>th</sup>	November 18 <sup>th</sup>	Dec - No meeting

## 2015 MUCC PAID MEMBERS

As of 4-20-15

Advantage Drilling  
 CenturyLink  
 City of Gresham  
 City of Happy Valley  
 City of Hillsboro  
 City of Lake Oswego  
 City of Oregon City  
 City of Portland  
 City of Sandy  
 City of Troutdale  
 City of Tualatin  
 City of Milwaukie  
 City of Tigard  
 Clackamas County

Clackamas River Water  
 Comcast  
 Dirt & Aggregate Interchange  
 Ditch Witch Northwest  
 Frontier Communications  
 Gonzales Boring and Tunneling  
 Henkels & McCoy  
 James W. Fowler Co.  
 Lakeside Industries  
 Locating Inc  
 Loy Clark Pipeline  
 McKillip Excavation Inc  
 MEI Group  
 NorthSky

Multnomah County  
 Northwest Earthmovers Inc  
 NW Natural  
 Oregon Department of  
 Transportation  
 Oldcastle Precast  
 Olympic Pipeline Company  
 Pacificorp  
 Port of Portland  
 Portland General Electric  
 Robinson Brothers Construction  
 Tualatin Valley Water  
 Washington County  
 Williams

# 2015 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2<sup>nd</sup> Ave, 3<sup>rd</sup> Floor, Portland, OR 97209

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**PRESIDENT:** Scott Gallegos, [smg@nwnatural.com](mailto:smg@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 2<sup>nd</sup> Floor, Portland OR 97209

Office - (503) 226-4211 ext. 4320, Cell – (503) 803-9032

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**VICE PRESIDENT / TREASURER:** Troy Klein, [tak@nwnatural.com](mailto:tak@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 3<sup>rd</sup> Floor, Portland OR 97209

Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

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**SECRETARY:** Ted Voelker, [ted\\_voelker@co.washington.or.us](mailto:ted_voelker@co.washington.or.us)

Washington County, 1400 SW Walnut St MS 18, Hillsboro OR 97123-5625

Office – (503) 846-7647, Cell – (503) 969-2784, Fax – (503) 846-7810

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**PUBLICITY & EDUCATION:** Marlyse McKenzie, [m7m@nwnatural.com](mailto:m7m@nwnatural.com)

NW Natural, 220 NW 2nd Ave, 3<sup>rd</sup> Floor, Portland OR 97209

Office - (503) 721-2443, Cell – (360) 921-7564

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**DAMAGE CHAIR:** Dawn Hickson, [dhickson@clackamas.us](mailto:dhickson@clackamas.us)

Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045

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**Meeting Adjourned at:** 12:42 pm *Respectfully submitted by Ted Voelker*