



Meeting Minutes

Metropolitan Utility Coordinating Council



METROPOLITAN UTILITY
COORDINATING COUNCIL

MUCC, C/O Dawn Hickson, Clackamas County, 150 Beaver Creek Rd, STE 325, Oregon City OR 97045

The **2017** Meeting Schedule is the 4th Wednesday of each month.
November is the week before Thanksgiving and there is no meeting in December.

<u>At Elmer's:</u>	<u>At Busters:</u>	<u>At Elmers:</u>	<u>At Busters:</u>
January 25 th	February 22 nd	March 22 nd	April 26 th
May 24 th	June 28 th	July 26 th	August 23 rd
September 27 th	October 25 th	November 15 th	Dec - No meeting

Locations: Odd Months [Elmer's, 1933 NE 181st St, Gresham](#)
 Even Months [Busters Barbecue 11419 SW Pacific Hwy, Tigard](#)

Meeting Minutes From the August 23rd, 2017 meeting:

The Meeting was called to order by President Scott Gallegos at 12:01 pm.

1. **Introductions** of all **13** in attendance were made. See Attendees listing.
2. **Meeting Minutes:** Motion to accept the minutes made by Troy Klein.
 The motion was seconded and carried with none opposed.
3. **Treasurer's Report:**

	Visa	Payments / Purchases / Income:	River View Comm. Bank
Beginning Balance	\$0.00		\$4,223.77
		Westside Softball Sponsorship	(\$300.00)
		Hood to Coast Race Sponsorship	(\$250.00)
		Membership Dues Received	\$72.22
	\$0.00		\$3,745.99

Note: As a non-profit organization, all monies collected go for supplies and events to educate the public about 811. Any monies requested from the OUCC are to be used for this purpose.

4. **Damage Report:**
 - a. Facility owners should use DIRT at www.cga-dirt.com to report your damages. There is also a link to DIRT and sign up instructions on the OUCC website at www.oucc.net.
 - b. The OUCC is working on coordinating the reports from DIRT to share with all UCC's.
 - c. **Near Misses:** *Metro UCC would like to hear about all "near misses" that occur, to help others know what is happening around our area, and how we can make changes to avoid the near misses.*

- i. Washington County – Frontier – 2 marks on ground but there were 3 cables, 2 were abandoned, 1 was not marked, they hit the one that was active.
- ii. Safety note – Springville Rd / 185th – a drunk driver went past multiple work zone signs, then took out a pole just before the work zone.
- iii. PGE – many of the damage reports coming in are reports on not calling for locates, and the majority of those not calling are companies (not home owners).
- iv. Precision Locates – property owners are getting misinformation from someone about locates on private property. Possibly from other locate companies.
- v. PGE – is having discussions with their crews on what to do when a line is hit.
- vi. Washington County – a line was hit at the Public Service Building – there were no locates.

5. P&E Report (Publicity and Education): Send your ideas to [Bryan Baxter](#) and/or [Dawn Hickson](#). We are looking for new events to participate in, and teams to sponsor. We need volunteers to help man the booths at events...please consider volunteering for a couple of hours at one of them.

a. P&E New:

i. There was nothing reported at this meeting.

b. 811 Campaign:

i. Promote using 811 before using the 800 number. (The 800 number is still available for areas that cannot use 811.) Visit www.call811.com for more information.

ii. **SWAG:** Pens, 811 Booklets, Color Code Cards and other items can be ordered from Pacific Marketing through the [OUNC website](#). Several new items have been added, others are in limited supply. Hover over Resources, click on Promotional Materials, then on Public Items to see all that is available.

6. P&E Events coming up in 2017:

a. Events in 2017:

September 13 Public Safety Fair – Waterlake Park, Lake Oswego
5:00 pm – 7:00 pm The 811 Bike and Car will be there. (expecting 300-500 people)
September 14 Portland Water Bureau – Vendor Fair
11 am – 1:30 pm 1900 N Interstate Ave (expecting 300 people)
September 16 Get Ready Gresham – Gresham City Hall 1333 NW Eastman Parkway
10:30 am – 2:00 pm Sno Cone machine set up (expecting 300-400 people)

b. OUCC / OUNC Board Meetings in 2017:

OUCC Tues.	OUNC Wed.	Location:
Aug 8	Aug 9	Clackamas Community College Wilsonville Training Center 29353 SW Town Center Loop E Wilsonville
Oct 10	Oct 11	Eastern Oregon Trade & Event Center 1705 East Airport Rd, Hermiston 97838

c. Locator Training in 2017:

October 10&11 Eastern Oregon Trade & Event Center, Hermiston

d. Other Events / Meetings coming up:

MUCC Golf Tournament Debrief – August 31, 2017, 11:00 at Claim Jumper in Clackamas.
February 2018 – OUNC & Williams will have a one day Excavation Summit. More info to come.
September 2018 – The next Joint States Meeting may be here in Oregon. More info to come.

See more info on the OUNC website at <http://www.digsafelyoregon.com/meetings.asp>

7. State Business:

- a. OUCC is working on getting the DIRT (Damage) Reports out to the councils.

8. Presentation: **Attention Excavators!!!** At the November 15th meeting, the MUCC Board will provide a catered lunch at 11:30, hold a brief meeting from 11:30 – 12:00, and then have a presentation from Locating Inc. from 12:00 – 1:00 on how to do locates. We would like to see as many excavators there as possible to show you some of the issues that locators deal with when locating, and give you an opportunity to have some 'hands on' experience with locating equipment. This will be great information to help on a project, whether it is to be aware if all locates have been completed, or to double check the locates. Please review the Common Ground Alliance (CGA) Best Practices. [CGA Best Practices Guide](#) (link)

More information to follow as details are set.

9. Projects: Send your updated project listings to [Dawn Hickson](#)

- a. Pge has a list of 76 projects and will share what they are able to soon. Many projects are upgrades to old lines that are in poor condition.
b. ODOT shared that in 2018, there will be major work on I-205, and on I-5 through the Rose Quarter. They will send links to their website for additional information.
c. ODOT will be replacing all ADA ramps along their roads, starting with the easiest one, and finishing up with those that will require relocation of facilities.

10. Old Business:

- a. At the April 26, 2017 Meeting, a motion was made, seconded and approved by all, to change our banking account from MBank (now known as River View Community Bank), to a Credit Union. The Board Officers will meet after the Golf Tournament debrief meeting to make the transition easier. UPDATE: KC will inquire at River View Community Bank to see what their terms are for balances and fees. If fees are assessed on low balances in the account, we will continue with closing out the account there, and move to a Credit Union.

11. New Business:

- a. A motion was made (2017-006) to co-sponsor the Salmon Creek Soccer Team. They are wanting to purchase a canopy to use at their games. The request is for \$150 and use of the Oregon 811 logo. The motion was seconded and approved by all.

12. Good of the Order:

- a. Bryan Baxter wants all members to look for a kid's baseball or softball team that we can sponsor this year. Please submit your suggestions to [Bryan Baxter](#).

VOLUNTEERS NEEDED: There are a variety of opportunities for all to volunteer – see the P&E Events list above! We hope to have the 811 trailer at more local events each year and we need your help to hand out SWAG and answer general questions. These are great opportunities to network and get to know each other better and make new friends. If you are able, join a committee or volunteer on any of the upcoming events. This is what this Council is all about and how we strive to be excellent! Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

Meeting Adjourned at: 1:33 pm *respectfully submitted by Dawn Hickson*

Send your current and/or upcoming projects to [Dawn Hickson](#) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or starting soon so your company can schedule accordingly.

2017 MUCC Executive Board

MUCC, C/O Konstantin Chumachenko, 6601 NE 78th Ct. STE A8, Portland Or 97218

PRESIDENT: Scott Gallegos NW Natural, 220 NW 2nd Ave, 2 nd Floor Portland OR 97209	smg@nwnatural.com Office - (503) 226-4211 ext. 4320 Cell – (503) 803-9032
VICE PRES./ TREASURER: Konstantin Chumachenko Locating Inc. 6601 NE 78th Ct. STE A8 Portland OR 97218	Konstantin.Chumachen@utiliquest.com Cell - (360) 635-7869 Emergency - (360) 980-7888
SECRETARY & DAMAGE CHAIR: Dawn Hickson Clackamas County, Eng, 150 Beaver creek Rd. Oregon City, OR 97045	dhickson@clackamas.us muccdamagechair@gmail.com Office – (503) 742-4682 Cell – (503) 789-5728
PUBLICITY & EDUCATION: Bryan Baxter NW Natural, 220 NW 2nd Ave Portland, OR 97207	btb@nwnatural.com Office – 503-226-4211 Cell – (503) 593-3587

2017 MUCC PAID MEMBERS – As of 08/23/17

Advantage Drilling
City of Beaverton
City of Gresham
City of Happy Valley
City of Hillsboro
City of Oregon City
Clackamas County
Clackamas River Water
Comcast
Ditch Witch Northwest

Emery & Sons
Flying H Construction
Frontier
Henkels & McCoy
Lakeside Industries
Locates Down Under
Locating Inc
Loy Clark Pipeline
McKillip Excavating
Multnomah County

North Sky Communications
NW Natural
NW Williams Pipeline
ODOT
PGE
Potelco
Robinson Bros. Construction
USIC
Washington County

Oregon Utility Notification Center
www.digsafelyoregon.com

Oregon Utility Coordinating Council
www.oucc.net

These websites have info on the Oregon Dig Law, upcoming events and on your local Council(s).
Check out the changes to the website and find information on *Best Practices* at
www.commongroundalliance.com

Remember – **C³** – **C**ommunicate, **C**oordinate, and **C**ooperate!