



Meeting Minutes

Metropolitan Utility Coordinating Council



METROPOLITAN UTILITY
COORDINATING COUNCIL

MUCC, C/O Dawn Hickson, Clackamas County, 150 Beaver Creek Rd, STE 325, Oregon City OR 97045

The **2017** Meeting Schedule is the 4th Wednesday of each month.
November is the week before Thanksgiving and there is no meeting in December.

<u>At Elmer's:</u> September 27 th	<u>At Busters:</u> October 25 th	<u>At Elmers:</u> November 15 th	<u>At Busters:</u> Dec - No meeting
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The **2018** Meeting Schedule is the 4th Wednesday of each month.
November is the week after Thanksgiving and there is no meeting in December.

January 24 th	February 28 th	March 28 th	April 25 th
May 23 rd	June 27 th	July 25 th	August 22 nd
September 26 th	October 24 th	November 28 th	Dec - No meeting

Locations: Odd Months [Elmer's, 1933 NE 181st St, Gresham](#)

Even Months [Busters Barbecue 11419 SW Pacific Hwy, Tigard](#)

Meeting Minutes From the September 27th, 2017 meeting:

The Meeting was called to order by President Scott Gallegos at 12:00 pm.

1. Introductions of all **12** in attendance were made. See Attendees listing.
2. Meeting Minutes: Motion to accept the minutes made by Dawn Hickson.
The motion was seconded and carried with none opposed.
3. Treasurer's Report:

	Visa	Payments / Purchases / Income:	River View Comm. Bank
Beginning Balance	\$0.00		\$3,745.99
		Salmon Creek Soccer Club Sponsorship	(\$150.00)
		Dormers Embroidery (Gold Tournament 2017)	(\$1,875.80)
		Golf Debrief Meeting	(127.86)
		Riverview Bank Fee Reversal	\$10.00
	\$0.00		\$1,602.33

Note: As a non-profit organization, all monies collected go for supplies and events to educate the public about 811. Any monies requested from the OUCC are to be used for this purpose.

4. Damage Report:
 - Facility owners should use DIRT at www.cga-dirt.com to report your damages. There is also a link to DIRT and sign up instructions on the OUCC website at www.oucc.net.

- b. The OUCC is working on coordinating the reports from DIRT to share with all UCC's.
- c. Damages: Clackamas County – Two un-located shallow storm pipes were hit when a sign and a landscape stake were put into a planter strip. One was between two catch basins, and the other did not have the upper structure visible from the catch basin.
- d. Near Misses: ***Metro UCC would like to hear about all “near misses” that occur, to help others know what is happening around our area, and how we can make changes to avoid the near misses.***
 - i. None reported this month.

5. P&E Report (Publicity and Education): Send your ideas to [Bryan Baxter](#) and/or [Dawn Hickson](#). We are looking for new events to participate in, and teams to sponsor. We need volunteers to help man the booths at events...please consider volunteering for a couple of hours at one of them.

- a. P&E New:
 - i. A request came in from the Sabin Learning Center for us to donate 150 +/- units of multi-tools by December. This was discussed and we will research prices.
 - ii. It was agreed by the members to increase the Golf Tournament fees to make our Tournament a Charity. It was suggested to add side activities such as rolling dice or rolling a ball into a hole for a 50/50 pot.
- b. 811 Campaign:
 - i. Promote using 811 before using the 800 number. (The 800 number is still available for areas that cannot use 811.) Visit www.call811.com for more information.
 - ii. SWAG: Pens, 811 Booklets, Color Code Cards and other items can be ordered from Pacific Marketing through the [OUNC website](#). Several new items have been added, others are in limited supply. Hover over Resources, click on Promotional Materials, then on Public Items to see all that is available.

6. P&E Events coming up in 2017: Volunteers needed! Contact [Kitty](#) (click for link)

a. Events in 2017:

September 13 Public Safety Fair – Waterlake Park, Lake Oswego
 5:00 pm – 7:00 pm The 811 Bike and Car will be there. (expecting 300-500 people)

September 14 Portland Water Bureau – Vendor Fair
 11 am – 1:30 pm 1900 N Interstate Ave (expecting 300 people)

September 16 Get Ready Gresham – Gresham City Hall 1333 NW Eastman Parkway
 10:30 am – 2:00 pm Sno Cone machine set up (expecting 300-400 people)

b. OUCC / OUNC Board Meetings in 2017:

OUCC Tues.	OUNC Wed.	Location:
Aug 8	Aug 9	Clackamas Community College Wilsonville Training Center 29353 SW Town Center Loop E Wilsonville
Oct 10	Oct 11	Eastern Oregon Trade & Event Center 1705 East Airport Rd, Hermiston 97838

c. Locator Training in 2017:

October 10&11 Eastern Oregon Trade & Event Center, Hermiston

d. Other Meetings coming up:

NOTE: There was discussion of relocating the East side meetings to a place closer to I-205. Please come with suggestions of restaurants that have meeting rooms that can hold 10-30 people, and the Board will check into them, and bring a few back to the membership for voting.

February 2018 – OUNC & Williams will have a one day Excavation Summit. More info to come.

September 2018 – The next Joint States Meeting should be in Washington. If they cannot host it, Oregon will be the next one to host it. More info to come.

See more info on the OUNC website at <http://www.digsafelyoregon.com/meetings.asp>

7. State Business:

- a. OUCC is working on getting the DIRT (Damage) Reports out to the councils.

8. Presentation: Attention Excavators!!! At the November 15th meeting, the MUCC Board will provide a catered lunch at 11:30, hold a brief meeting from 11:30 – 12:00, and then have a presentation from Locating Inc. from 12:00 – 1:00 on how to do locates. We would like to see as many excavators there as possible to show you some of the issues that locators deal with when locating, and give you an opportunity to have some 'hands on' experience with locating equipment. This will be great information to help on project, whether it is to be aware if all locates have been completed, or to double check the locates. Please review the Common Ground Alliance (CGA) Best Practices. [CGA Best Practices Guide](#) (link)

More information to follow as details are set.

9. Projects: Send your updated project listings to [Dawn Hickson](#)

- a. Comcast – In Troutdale, Gresham, and Fairview – there is a large project with six contractors working on it.

10. Old Business:

- a. At the April 26, 2017 Meeting, a motion was made, seconded and approved by all, to change our banking account from MBank (now known as River View Community Bank), to a Credit Union. The Board Officers will meet after the Golf Tournament to make the transition easier. UPDATE: Some of the fees were reversed this month. If fees are again assessed on low balances in the account, we will continue with closing out the account there, and move to a Credit Union.
- b. Luke Leifeld from Washington County made a motion at the August meeting to expand the purpose of Metro UCC to include utility relocation assistance. A discussion was held, but no second came from the motion. Additional discussion will take place on this topic at a later meeting.

11. New Business:

- a. No new business was brought up.

12. Good of the Order:

- a. Bryan Baxter wants all members to look for a kid's baseball or softball team that we can sponsor this year. Please submit your suggestions to [Bryan Baxter](#).

VOLUNTEERS NEEDED: There are a variety of opportunities for all to volunteer – see the P&E Events list above! We hope to have the 811 trailer at more local events each year and we need your help to hand out SWAG and answer general questions. These are great opportunities to network and get to know each other better and make new friends. If you are able, join a committee or volunteer on any of

the upcoming events. This is what this Council is all about and how we strive to be excellent! Thank you for your time and for helping to spread the word and educate the public to Dig Safely!

Meeting Adjourned at: 12:42 pm *respectfully submitted by Dawn Hickson*

Send your current and/or upcoming projects to [Dawn Hickson](mailto:Dawn.Hickson@nwnatural.com) and they will be attached to the Minutes e-mail so everyone will know where projects are currently in progress or starting soon so your company can schedule accordingly.

2017 MUCC Executive Board

MUCC, C/O Konstantin Chumachenko, 6601 NE 78th Ct. STE A8, Portland Or 97218

PRESIDENT: Scott Gallegos NW Natural, 220 NW 2nd Ave, 2 nd Floor Portland OR 97209	smg@nwnatural.com Office - (503) 226-4211 ext. 4320 Cell – (503) 803-9032
VICE PRES./ TREASURER: Konstantin Chumachenko Locating Inc. 6601 NE 78th Ct. STE A8 Portland OR 97218	Konstantin.Chumachen@utiliquest.com Cell - (360) 635-7869 Emergency - (360) 980-7888
SECRETARY & DAMAGE CHAIR: Dawn Hickson Clackamas County, Eng, 150 Beaver creek Rd. Oregon City, OR 97045	dhickson@clackamas.us muccdamagechair@gmail.com Office – (503) 742-4682 Cell – (503) 789-5728
PUBLICITY & EDUCATION: Bryan Baxter NW Natural, 220 NW 2nd Ave Portland, OR 97207	btb@nwnatural.com Office – 503-226-4211 Cell – (503) 593-3587

2017 MUCC PAID MEMBERS – As of 10/24/17

Advantage Drilling
 City of Beaverton
 City of Gresham
 City of Happy Valley
 City of Hillsboro
 City of Oregon City
 Clackamas County
 Clackamas River Water
 Comcast
 Ditch Witch Northwest

Emery & Sons
 Flying H Construction
 Frontier
 Henkels & McCoy
 Lakeside Industries
 Locates Down Under
 Locating Inc
 Loy Clark Pipeline
 McKillip Excavating
 Multnomah County

North Sky Communications
 NW Natural
 NW Williams Pipeline
 ODOT
 PGE
 Potelco
 Precision Locating
 Robinson Bros. Construction
 USIC
 Washington County

Oregon **U**tility **N**otification **C**enter
www.digsafelyoregon.com

Oregon **U**tility **C**oordinating **C**ouncil
www.oucc.net

These websites have info on the Oregon Dig Law, upcoming events and on your local Council(s).
 Check out the changes to the website and find information on *Best Practices* at
www.commongroundalliance.com

Remember – C³ – Communicate, Coordinate, and Cooperate!