

CALL TO ORDER

- Meeting was called to order by Jason Williams, NW Natural 12/10/2021

ATTENDEES

- Jason Williams, NW Natural
- Harry Haines, Ziply Fiber
- Ryan McCarty, NW Natural
- Tracy Pierce, NW Natural

REVIEW THE MINUTES

- No meeting minutes to review.

MOTION TO APPROVE MINUTES

- No meeting minutes to approve

STAFF REPORTS

- Jason Williams reviewed Procedures and Bylaws of the Oregon Utilities Coordinating Council
- Jason Williams provided an example of meeting minutes from the LBUCC meetings
- Jason Williams went over the purpose of the meetings. To share construction information, discuss challenges and best practices and create a cohesive work environment for all
- Jason Williams will attend State meetings and report back at local meeting

NEW BUSINESS (DISCUSSIONS, MOTIONS, VOTES)

- Brad Gulseth resigned as President due to his retirement
- Ryan McCarty nominated by Jason Williams, second by Tracy Pierce, motion carried to appoint Ryan McCarty as President
- Jessica resigned as Secretary/ Treasurer due to her new position with ODOT
- Tracy Pierce nominated by Jason Williams, second by Ryan McCarty, motion carried to appoint Tracy Pierce as Secretary/ Treasurer
- Jason Williams nominated for Vice President by Ryan McCarty, second by Tracy Pierce, motion carried to appoint Jason Williams as Vice President
- Tracy Pierce will create a meeting minutes template to be used going forward
- Jason Williams will provide a copy of a letter used by other councils inviting companies and contractors to join the council
- Meetings will be held quarterly and rotate between a Coos Bay and Coquille location. Suggestions for meeting locations, Alder Smokehouse has a meeting room that would work, North Bend Lanes Back Alley has a good space in their patio area, Denny's pizza
- Harry Haines will recruit Ziply contractors
- Tracy Pierce to reach out to Jessica to get names changed on account as newly elected Secretary/ Treasurer
- Next meeting January 13th at Denny's Pizza in Coquille at 11:30 AM

Coos County Utilities Council Meeting Minutes
12/10/2021
NW Natural 1625 N 7th Street, Coos Bay, OR 97420

OLD BUSINESS

- None to discuss

UPCOMING PROJECTS

- No discussion

MEETING ADJOURNED

- Meeting adjourned at 12:30 pm by Jason Williams