



# Umatilla Morrow Gilliam County Utilities Coordinating Council

## MEETING MINUTES: 2/15/2023

**Call to Order:** By: Doug Triebelhorn At: Mac's Bar and Grill Banquet Room

☐ President ☒ Vice President ☐ Member

**1. Introductions: Board and all members present: (3 today)**

Doug Triebelhorn, Vice-President Pacific Power  
Tim Simons City of Pendleton  
Jutta Haliewicz, Secretary/Treasurer City of Pendleton

**2. Review minutes: Motion to approve ☒ "as submitted" or ☐ "as revised" (check one)**

a. By Doug Triebelhorn seconded by Tim Simons

b. Discussion - ☐ Y / ☒ N, ☒ motion carried (check one)

**3. Treasurer's Report: Beginning Balance \$ 1,168.83 Ending Balance \$ 3,128.06**

a. Changes: See January Treasurer's report (attached)

**4. Damages/Near Misses:** Doug reported Rod Anderson Construction's employee is continually hitting overhead power lines at the Westgate Apartment job site in Pendleton.

**5. P & E Report (Publicity & Education) / Upcoming Events / Meetings:** Doug read the email from Kitty O'Keefe, OUNC Executive Assistant and Outreach Coordinator, regarding adding your company logo on the Oregon 811 banner for a one-time sponsorship fee of \$500. This banner can be used at job sites with a visual reminder to call or click 811; to display your company's commitment to damage prevention; gain logo visibility at job sites around the state; bring attention to Oregon's focus on safe digging; and help bring awareness to the legal obligation to submit a locate request. The email was forwarded to all our Council members earlier this week.

**6. State Business:** Doug read the email from Kitty O'Keefe which was forwarded last month to the members regarding a request from the OUCC for a person in Zone 5, our zone, to be a Zone Director. He/She would have some damage prevention background and be familiar with the Oregon Dig Law. Josh Thomas, OUNC Executive Director, can provide a 1.5-2 hour class to review/refresh this person. If anyone is interested, please contact Kitty at [kitty@digsafelyoregon.com](mailto:kitty@digsafelyoregon.com).

**7. Presentation:** None

**8. Projects:**

**City of Pendleton:**

East End Booster Station Project (Goad Road) – in design

SE 3<sup>rd</sup> Street Water Line Project (SE Byers–SE Emigrant) – Tapani, Inc. – construction started

Well No. 11B Drilling Project (WWTRRF site, Houtama Road) – Holt Services – construction started

Manhole Rehabilitation Project – Integrity Inspection Solutions – March

Airport Terminal Remodel Project – McCormack Construction – almost complete

New Bus Barn (NW 48<sup>th</sup> & H Ave) – McCormack Construction – design in review – removed Admin Bldg

BMCC Farm II Project (SW 18<sup>th</sup> Street) – in design phase – to go before Planning Commission 2/23 for Zone Change and Replat approval

McCormack Construction new office building and shop (1761 SW 32<sup>nd</sup> Pl) – ongoing

**City of Pendleton (continued):**

New car wash (217 SW 23<sup>rd</sup> St, behind Safeway) – structural plans under review

New Aircraft Hangar (5484 NW A Ave) – Tony Anderson – ongoing

Pratt Project (Former USFS Bldg behind Burger King) – 33 unit apartment building remodel – ongoing

Creekside Estates (Jim Whitney) – off SW Kirk Avenue/SW 37<sup>th</sup> Street – 14 lot subdivision – meeting with engineer tomorrow

South Hill Commons Affordable Housing Project (Franklin Grade Road) – 4 buildings, 70 units total plus a community room building – relocating 75' of water line that's too shallow for new road

Pendleton Estates Phase III-VIII (SW Nye Ave, SW 12<sup>th</sup> St, SW 14<sup>th</sup> St extensions) – 144 residential lots and 72 condo units - on hold

Sage Hill Subdivision (Barfuss) – 17 acres off Tutuilla Rd – 52 lots – engineered plans under review – Phase I has been approved to start construction of single-family dwellings

Tutuilla Road sewer line – Precision Paving Plus – construction started

Community Park parking lot improvement project (SW 41<sup>st</sup> by tennis courts) – parking lot and storm drain improvements – underway; engineering to redesign parking lot for spring construction

Byers Avenue (SE 6<sup>th</sup> St to Main) – street reconstruction project - Humbert Asphalt – punch list items

SW 10<sup>th</sup> St Reconstruction Project (Emigrant Ave – Dorion Ave) – Humbert Asphalt – punch list items

NW Despain Avenue reconstruction project (N Main St–NW 7<sup>th</sup> St) – on hold

NW Despain Avenue sewer main replacement project (N Main St–NW 9<sup>th</sup> St) – City crews – two blocks left – postponed until spring

Westgate Apts/Ivanov – 200 units constructed in three phases – ongoing

Wildflower Apts (SW 18<sup>th</sup> St next to cemetery) – 80 units, 6 bldgs – temporary occupancy approved for 3 buildings; two buildings left to complete and landscaping

Katelyn (formerly Blakely) Addition Phase I (SW 18<sup>th</sup> St) – 25 lots – new SFD construction ongoing – need to finish punch list items

Airport reservoir/pump station project (Old Airport Road) – Rotschy, Inc. – ongoing

Storm water trunk line (NW 7<sup>th</sup> and 8<sup>th</sup> St) – first phase: NW 7<sup>th</sup> from River to Furnish Ave – spring

SW Houtama Road Water Line Project – Silver Creek Contracting – substantial completion – will patch street this spring

Multiple service order requests for new streets lights submitted to Pacific Power for Murietta Road, Pioneer Place, Golden Avenue and NW 56<sup>th</sup> Street – Jeff Brown and Doug met last week

**Pacific Power:**

Amazon (Hermiston) – relocating two transmission poles by Hinkle

Stanfield Fire Department rebuild – relocating/replacing poles

Goad Road Booster Station – installing ug and transformer

ODOT ADA ramps project (Pilot Rock) – relocating poles

Coyote Business Park (Pendleton) – new Verizon cell tower – ug lines – this summer

City of Pendleton Well 11B Pump House Project (WWTP, Houtama Road) – 500 hp power supply

NE King (Pendleton) – Marshall's 4 lots – sent new contract

Bus Barn (City of Pendleton) – plans received; negotiating location; redesigned and returned – on hold

Buena Vista Subdivision (Canal Road, Stanfield) – Phase I – 29 lots; 200 total lots – SGS Development

Mark French nine 3 acre lots (near Mustang Lane, Pendleton)

Threemile Canyon Farms (Boardman) – 1.5 miles oh line relocation for irrigation pivots - ongoing

Threemile Canyon Farms (Boardman) – 4 new services and ug lines for cattle stock yards - ongoing

Aspen Heights Subdivision (Athena; Tim Sprenger) – 22 – 24 lots; Phase I – 9 lots; plans changed to include Phase II - redesigning

McCormack Construction (Pendleton) – new office building and shop - ongoing

Hay Creek Solar Project (Weston) – complex line installation – 3 - 4 poles – no update

South Hill Commons (Franklin Grade Road) – 70 apts, 4 bldgs – 3 new street lights and poles; 1 existing pole needs relocated – names changed and easements redone

Sage Hill Subdivision (Barfuss; Pendleton) – 30+ lots – waiting on final design – no update

Wildhorse Resort and Casino (Pendleton) – 10,000 sf office and storage bldg – conduit work complete, no wires yet – waiting on BIA agreement – no update

**Pacific Power (continued):**

Athena (behind PGG building) – 100' oh to ug conversion – no update

New Airport Reservoir and Booster Pump Station (Old Airport Road, Pendleton) – conduits weren't placed correctly; Rotschy will need to fix

City of Umatilla (behind City Hall) – oh to ug conversion in alley – one to two blocks – this summer

Westgate Apartments (Pendleton) – waiting on conduit uphill – half has been built

Timine Way North apartments - 30 units, 3 bldgs – half completed

Maney house (Helix) – 800' ug extension – foundation poured, no conduit work yet – no update

ATKORE Rocky Mtn Colby (Pendleton) – 3000A ug service – conduit/vault work done – no update

Steeple's house (Birch Creek Rd, Pendleton) – 700' ug extension – no update

Wells house (Birch Creek, Pendleton) – no update

Umatilla County is still trying to get around their franchise agreement and force relocation of poles at no cost to County – north side of Stanfield.

**9. Old Business:** None

**10. New Business:** Jutta mentioned the Council needs to remove/add signers to the bank account as currently Ron Coffell, former President, is still listed as well as Jutta and Doug. Old West Federal Credit Union will need a copy of the minutes stating who to add and remove in order to make any changes. This will be discussed further and voted on at the next meeting when hopefully more members are present.

**11. Good of the Order:** The next meeting will be noon Wednesday, March 15, 2023, at Mac's Bar and Grill Banquet Room, Pendleton. Jutta will not be able to attend; therefore, Heaven Doherty will attend in her place to take the minutes.

**Meeting adjourned at:** 12:53 pm

**UMATILLA, MORROW, GILLIAM COUNTY**  
**UTILITIES COORDINATING COUNCIL**

**TREASURER'S REPORT**  
**January 1, 2023 – January 31, 2023**

**Beginning Balance:**  
**January 1, 2023.....\$ 1,168.83**

Revenue:  
Annual dues.....\$ 480.00  
OUCC assistance .....\$ 1,812.95

**Total Revenue: .....\$ +2,292.95**

**Balance: .....\$ 3,461.78**

Expenses:  
CK #120 – Pendleton Babe Ruth .....\$ 150.00  
Sign sponsorship - 2023  
Mac's Bar and Grill .....\$ 181.72  
Members lunches – January meeting  
Withdrawal for additional checks.....\$ 2.00

**Total Expenses:.....\$ -333.72**

**Ending Balance:**  
**January 31, 2023.....\$ 3,128.06**

Respectfully submitted,

/s/ Jutta Haliewicz  
Secretary/Treasurer