



# WASCO COUNTY UTILITIES COORDINATING COUNCIL

## MEETING MINUTES

December 17, 2019

8:11 a.m. @ Cousin's Restaurant

### Attendance:

Bill Vanek – Chenoweth Water PUD

Scott Peters – Oregon Dept. of Transportation

Brewster Whitmire – Wasco Electric Cooperative

Aaron Westfall – NW Natural

Ryan Winfree – NW Natural

Dale McCabe – City of The Dalles Public Works

John Amery – Aristo Networks/QLife

Jennifer Lindsey – Wasco Electric Cooperative

Ed Ortega – Northern Wasco PUD

### Minutes:

A motion was made and seconded to approve the minutes of the November 19, 2019 meeting as distributed. Motion passed.

### Treasurer's Report:

In Arthur Smith's absence, Ed Oretga reported an ending balance as of September 30, 2019 in the amount of \$2,837.88.

### Old Business:

Reminder about Right of Way Construction Permits with City of The Dalles Public Works. Prior to starting a project, a ROW Construction Permit must be completed and submitted. A form is attached for reference.

### Contractor's Event Lunch/Night:

- After a lengthy discussion, a motion was made and seconded (October 15, 2019) to set a date for the Contractor's Event by December 17, 2019. Motion approved. After further discussion, it was agreed to set a date at the January 21, 2020 meeting for this event. Aric Skinner has indicated that HRUCC and KSUCC are interested in a contractor's night and will help with funding.
- Thoughts for venue were Bargeway Pub, Discovery Center or possibly at a local facility yard/location. Jennifer Lindsey will check into venue availability and prices. She will provide this information at the January meeting. Jean Corbin has provided pricing information for food carts and will also be presented at the January meeting.

### Advertising:

- Jean Corbin provided pricing for advertising with Big Screen Advertising at the Cinema in The Dalles and Hood River, during the months of April, May and June 2020. Aric Skinner indicated that he met with HRUCC and they agreed to pay for half of the cinema advertising. Information previously reviewed by the committee would be for 30-second spot video ads at both Columbia Cinemas in The Dalles and Hood River Cinemas in April, May and June 2020 for a total of \$2,670.00 for all three months. A motion was made and seconded to approve up to \$1,335.00 for cinema advertising. Motion passed.

### New Business:

Dale McCabe reported that City of The Dalles Public Works did a locate at 9<sup>th</sup> and Quinton for water and sanitary sewer. When returned to do work, the area was marked with additional inaccurate locates for water and sanitary sewer that were not done by The Dalles Public Works. A photo attachment of these locates are attached for your review. Please be aware of locates and if anything looks suspicious, question it.

Scott Peters reported that CenturyLink has been installing Wi-Fi antennas on top of existing utility poles with a cabinet at the base of the pole. He also mentioned that for their 4G Cell Towers, they are piggy backing off of power poles.

### Follow Up:

#### **Ed Ortega:**

- At the August meeting, a discussion was held in regard to ordering 811 magnetic bumper stickers to place on WCUC member's fleet vehicles if interested. Ed noted that we have had them made up in the past and he will check and see what it will take to get more made and report back at the January meeting.

#### **Jennifer Lindsey:**

- Contact the following venues regarding availability/pricing for Contractor's Night and report back with information at the January meeting:
  - Bargeway Pub
  - Discovery Center
  - Beachwood Eatery
  - Cousins
- Advertising: Reach out to Meadow Outdoor Advertising regarding Spring 2020 advertising— information is attached
- Bi-Coastal Media regarding Spring 2020 advertising.

#### **Arthur Smith:**

- Will get checking account information from other financial institutions. Currently, we are being charged a fee of \$5.00/month and would like to see if there are any "free" checking accounts. Arthur will report back at the January meeting with an update.

Nominations for the 2020 Board Chairs were given. A motion was made and seconded to appoint the following to chairs: President - Brewster Whitmire (Wasco Electric Cooperative, Inc.), Vice-President - John Amery (Aristo Networks/QLife) and Secretary - Jennifer Lindsey (Wasco Electric Cooperative, Inc.). Motion passed.

In the absence of Danny Saldivar and Arthur Smith, it was mutually agreed to nominate Danny Saldivar as Vice-President Elect and Arthur Smith as Treasurer. Ed Ortega will contact each of them regarding acceptance of nomination. He will report back at the January meeting.

### Damage Report:

Aaron Westfall with NW Natural reported that a line was hit in Bingen, WA, when someone dug perpendicular instead of parallel with the line.

**Round Table:**

**Brewster Whitmire – Wasco Electric Cooperative, Inc.**

- New services
- Pole replacements

**Aaron Westfall – NW Natural**

- General maintenance
- Work in Hood River

**Bill Vanek – Chenoweth Water P.U.D**

- General maintenance
- Meter changeouts

**John Amery – Aristo Networks/QLife**

- Lone Pine project
- New project for Bi-Mart/Holiday Inn Express soon

**Scott Peters – Oregon Dept. of Transportation**

- General/winter maintenance
- Lone Pine project

**Dale McCabe – City of The Dalles Public Works**

- East Scenic Drive stabilization
- North side of Scenic Drive in January – est. completion May, 2020
- Painting of interior Sorosis Reservoir
- Replacing pipes under Reservoir tank
- Street crews preparing for winter maintenance
- 2<sup>nd</sup> & Cherry Heights intersection – improvement to area in Spring 2020
- General maintenance

**Ed Ortega – Northern Wasco PUD**

- Downtown feeder project finishing up
- Skyline Rd./3 Mile
- Shearer St. replacing UG
- Pole replacements
- General maintenance

**Upcoming meetings:**

OUNC Board Meeting – January 8, 2020 – 9am – Clackamas Community College

WCUCC Meeting – Tuesday, January 21, 2020– 8am – Cousin’s Restaurant

With no further business, the meeting was adjourned at 9:11 a.m. Thank you to everyone who was in attendance. The next meeting will be Tuesday, January 21, 2020 at Cousin’s Restaurant.

Respectfully Submitted,

*Jennifer Lindsey*

Secretary



**CITY OF THE DALLES**  
Department of Public Works  
1215 West First Street  
The Dalles, Oregon 97058

**Right-of-Way Construction Permit**

APPLICANT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

I hereby make application to make a cut on:

\_\_\_\_\_ Street/Alley between: \_\_\_\_\_ Street and \_\_\_\_\_ Street,  
and \_\_\_\_\_ Street from \_\_\_\_\_ Street to \_\_\_\_\_ Street

For the purpose of:  Water  Sewer  Gas  Other (Specify) \_\_\_\_\_

Description of work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Cost of repairing street to be paid by: \_\_\_\_\_  
(Contractor)

Submission of detailed plans that include location of existing and proposed utilities

Submission of traffic control plan

Submission of notification plan for adjacent property owners (24 hour notice)

**I agree to comply with the provisions of the Charter, Ordinances, and Resolutions of City of The Dalles, Oregon pertaining to such work and to protect private property and the public from damage or injury.**

Applicant: \_\_\_\_\_

The City will be specifying the types of backfill you will be required to place in your trenches:

C.D.F. \_\_\_\_\_

¾"-0 \_\_\_\_\_

Sand \_\_\_\_\_

Native \_\_\_\_\_

Asphalt \_\_\_\_\_

Reviewed and approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Transportation Manager

\_\_\_\_\_  
City Engineer Date: \_\_\_\_\_

This permit expires ten days from this date: \_\_\_\_\_

## Movie Ad Price for all three theaters

I can discount the total rate for both theaters down \$60 a month total. In other words -\$30 each month in each market, if you advertise in HR and TD. It sounds like you wanted to do the three month contract, it would discount down to below rates.

Columbia Cinemas - 30 second video audio spot  
\$445 each month - \$1335 for 3 months of advertising

Hood River Cinemas and Skylight Theatre - 30 second spot video audio spot  
\$445 each month - \$1335 for 3 months of advertising

\$2670 for all of the theaters for 3 months

There will be no set up or design fee if we supply him with our own video.

He feels April, May, June would be the best months to reach the most people.

We need to pay attention to page 7. It has the specs that are needed for our advertisement.

He offered us a free couple months on the reader boards at all the theater's. He said it would help get the word out for his company as a filler piece. He asked us to get him an ad ASAP the board is Video only, no Audio.

We need to have our info to Nathan two weeks prior to the date we select.

Nathan Fox  
Big Screen Advertising  
541.490.4843  
[bigscreenad@gmail.com](mailto:bigscreenad@gmail.com)

# Media Specs

Hood River Cinemas | Skylight Theatre | Columbia Cinemas

Big Screen Advertising | nathan@bigscreenad.com | (541) 490-4843

## Video, Audio Specs

File Format	Dimensions / Frame Rate	Video, Audio Codecs or Components	Audio Codecs or Components
Preferred format .mov	1920x1080 16:9	Animation Apple ProRes H.264 / MPEG-4	Audio uncompressed Stereo Do not exceed -10 dBFS
Other MPEG-4 (.mp4, .m4v) .avi	<b>30 Frames per second</b>		AAC (MPEG-4 Audio) .aif .wav Apple Lossless

## Still Image Specs

File Format	Dimensions	Resolution	Color
.jpg (highest quality compression)	1920x1080 16:9	300 dpi	RGB
Other .tiff	6.4 X 3.6 inches @300	*please note graphics or pictures taken from the internet rarely meet production standards	

## Food Truck for Event

### **Lilo's Hawaiian-**

Chicken and Pork with two sides and a roll \$11 per person

Add Beef \$3 more

They can also do a buffet if needed, will need to have cover if outside

They said we could use the food cart if the event is in the spring, they will need power hook up.

They need two weeks in advance notice with the date and head count.

**Phone:** [\(541\) 296-3404](tel:(541)296-3404)

### **La Fogata Mexican-**

Catering \$12 per person – Includes anything we want off the menu along with chips, salsa and guac.

Mobile Grill \$14 per person Two hours max??

**Phone:** [\(541\) 980-9292](tel:(541)980-9292)

### **Local Option-**

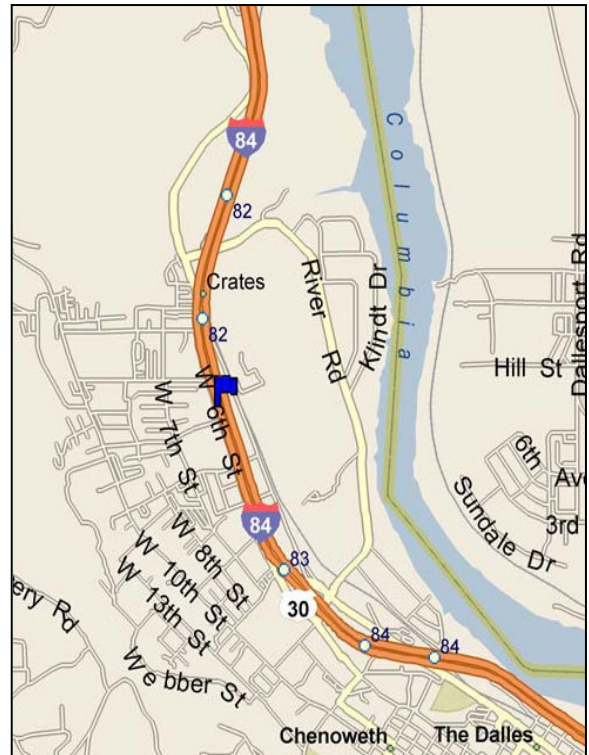
Homemade Tamales, rice, beans and green salsa

\$300 for 100 tamales, rice, bean and green salsa



**L#98011**  
**The Dalles, Wasco County, Oregon**  
**East Facing**

FEATURES
<b>LOCATION:</b> I-84 south line .4 miles east of The Dalles Exit 82 100' west of Pomona
<b>SIZE:</b> 12' x 48' Illuminated <b>SMARTLINK</b>
<b>TRAFFIC COUNT:</b> 22,300
<b>DAILY IMPRESSIONS:</b> 14,628
<b>LATITUDE:</b> +45.621117
<b>LONGITUDE:</b> -121.212883
DESCRIPTION
Display reads to westbound traffic on I-84, and local traffic on W. 6 <sup>th</sup> Street, heading toward the Home Depot retail area.
PRICING
<b>12 Month Term: \$795.00 (net) Per Month</b>



**Todd Rogers**  
 503-998-7889  
 trogers@meadowoutdoor.com  
[www.meadowoutdoor.com](http://www.meadowoutdoor.com)

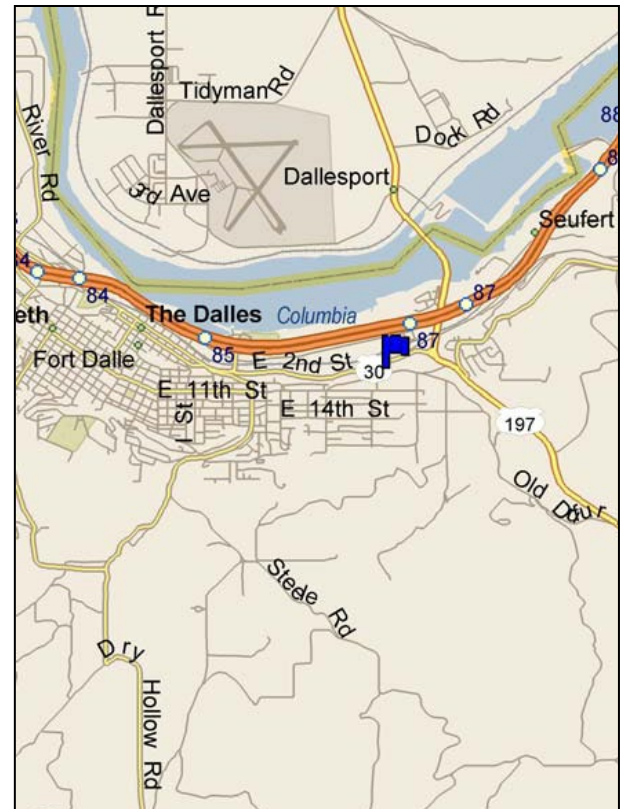






**L#12728**  
**The Dalles, Wasco County, Oregon**  
**West Facing**

FEATURES
<b>LOCATION:</b> Highway 30 south line .69 mile west of Hwy 197 Jct.
<b>SIZE:</b> 10.5' x 24'
<b>TRAFFIC COUNT:</b> 5,800
<b>DAILY IMPRESSIONS:</b> 2,665
<b>LATITUDE:</b> +45.35795
<b>LONGITUDE:</b> -121.09196
DESCRIPTION
Right hand reader on the main arterial between downtown the Dalles and east The Dalles, and prior to the Junction of Hwy 197 to Washington or Central Oregon.
PRICING
<b>12 Month Term: \$375.00 (net) Per Month</b> <b>Print &amp; Install \$150.00 Available 2/9/20</b>



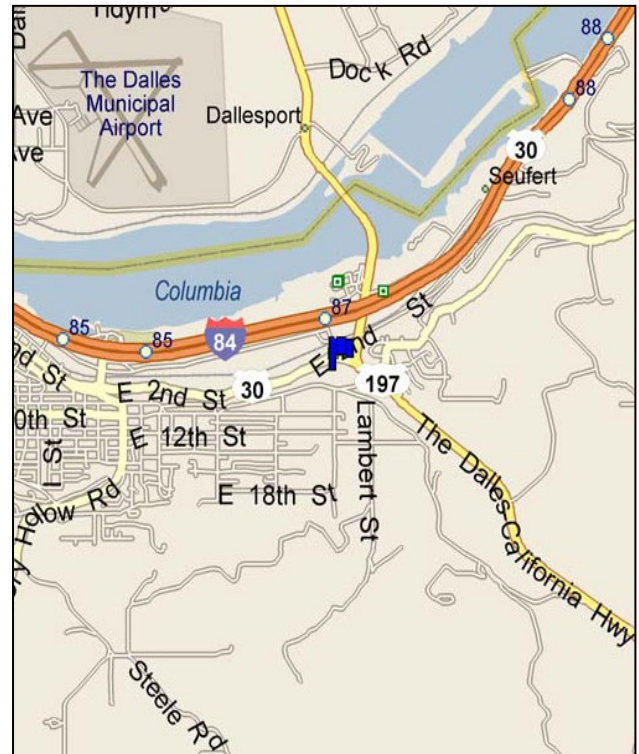
**Todd Rogers**  
503-998-7889  
trogers@meadowoutdoor.com  
[www.meadowoutdoor.com](http://www.meadowoutdoor.com)





**L#9716**  
**The Dalles, Wasco County, Oregon**  
**West Facing**

FEATURES
<b>LOCATION:</b> Highway 30 south line .47 miles west of Hwy 197 OVP
<b>SIZE:</b> <u>10.42 x 22.67 Eco Poster</u>
<b>TRAFFIC COUNT:</b> 5,900
<b>DAILY IMPRESSIONS:</b> 2,711
<b>LATITUDE:</b> +45.35826
<b>LONGITUDE:</b> -121.08931
DESCRIPTION
Reads to eastbound traffic traveling toward East The Dalles and south Wasco County communities of Dufur Tygh Valley, and Maupin.
PRICING
<b>12 Month Term: \$375.00 (net) Per Month</b> <b>Print &amp; Install \$150.00 Available 3/3/20</b>



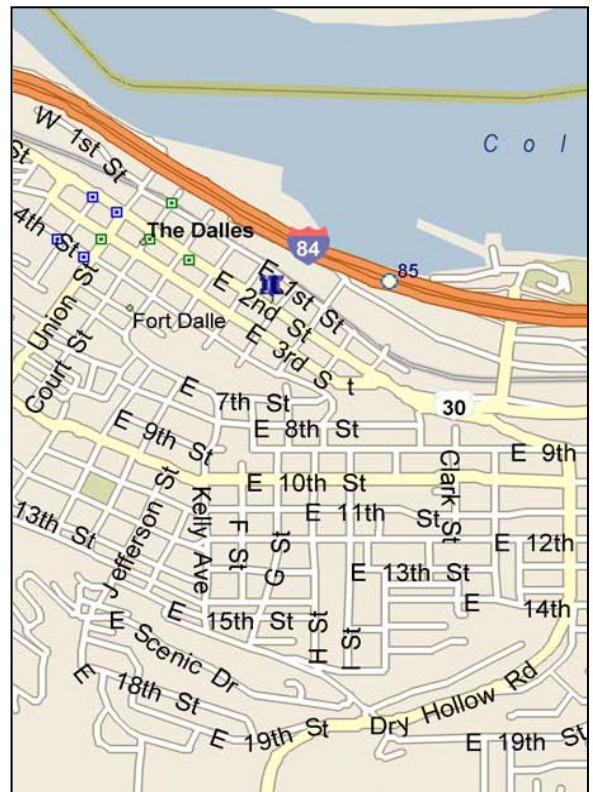
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L#17645  
 The Dalles, Wasco County, Oregon  
 East Facing

FEATURES
<b>LOCATION:</b> 2 <sup>nd</sup> Street north line 150 feet west of Jefferson ( <b>Right hand display</b> )
<b>SIZE:</b> 10.5' x 24'
<b>TRAFFIC COUNT:</b> 8,700
<b>DAILY IMPRESSIONS:</b> 3,998
<b>LATITUDE:</b> +45.59977
<b>LONGITUDE:</b> -121.17856
DESCRIPTION
Great local surface street location that reads to eastbound traffic traveling through downtown The Dalles.
PRICING
<b>12 Month Term: \$450.00 (net) Per Month</b>



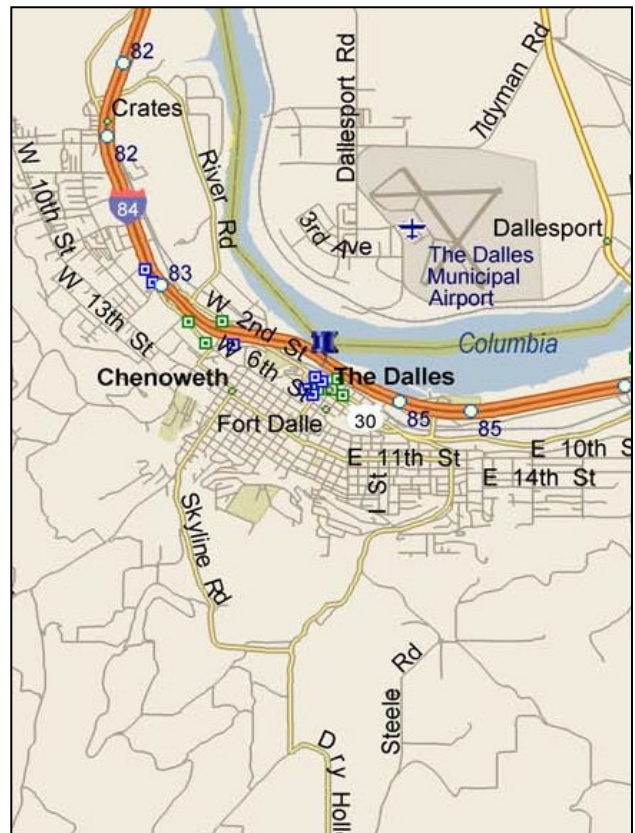
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**L#98019**  
**The Dalles, Wasco County, Oregon**  
**West Facing**

FEATURES
<b>LOCATION:</b> I-84 south line 1 mile east of Exit 83 350' west of 1 <sup>st</sup> St. Underpass
<b>SIZE:</b> 10' x 30' Illuminated <b>SMARTLINK</b>
<b>TRAFFIC COUNT:</b> 23,600
<b>DAILY IMPRESSIONS:</b> 15,481
<b>LATITUDE:</b> +45.60385
<b>LONGITUDE:</b> -121.18347
DESCRIPTION
Right hand reader displays to local The Dalles traffic and eastbound traffic traveling toward Eastern or Central Oregon.
PRICING
<b>12 Month Terms \$795.00 (net) Per Month</b>



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9TH & QUINTON, THE DALLES

11/11/19



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