



## WASCO COUNTY UTILITIES COORDINATING COUNCIL

### MEETING MINUTES

November 19, 2019

8:09 a.m. @ Cousin's Restaurant

#### Attendance:

Bill Vanek – Chenoweth Water PUD

Dale McCabe – City of The Dalles Public Works

Scott Peters – Oregon Dept. of Transportation

John Amery – Aristo Networks/QLife

Elliott Whitmire – Crestline Construction

Jennifer Lindsey – Wasco Electric Cooperative

It was mutually agreed that Dale McCabe lead the meeting in the absence of Ed Ortega.

#### Minutes:

A motion was made and seconded to approve the minutes of the October 15, 2019 meeting as distributed. Motion passed.

#### Treasurer's Report:

In Arthur Smith's absence, Dale reported an ending balance as of September 30, 2019 in the amount of \$2,837.88.

#### Old Business:

None reported.

#### New Business:

None reported.

#### Follow Up:

##### **Contractor's Event:**

- After a lengthy discussion, a motion was made and seconded (October 15, 2019) to set a date for the Contractor's Event by December 17, 2019. Motion approved.
- Thoughts for venue were Bargeway Pub, Discovery Center or possibly at a local facility yard/location.

##### **Jean Corbin:**

- See attached for pricing information from Lilo's Hawaiian and La Fogata Mexican food trucks.
- See attached for pricing for advertising with Big Screen Advertising @ Cinema in The Dalles and Hood River. Recommended months to advertise is April, May and June.

## Follow Up, Continued:

### **Ed Ortega:**

- At the August meeting, a discussion was held in regards to ordering 811 magnetic bumper stickers to place on WCUC member's fleet vehicles if interested. Ed noted that we have had them made up in the past and he will check and see what it will take to get more made and report back at the November meeting.

### **Jennifer Lindsey:**

- Contact Steve Kane at Bargeway Pub regarding pricing for Contractor's Night and report back with information at the December meeting.
- Advertising: Reach out to Meadow Outdoor Advertising & Bi-Coastal Media regarding Fall 2019/Spring 2020 advertising. Contacted Todd, he is working to put together information. Will report back at the December meeting with updates from Meadow Outdoor and Bi-Coastal Media.
- Reach out to Ryan Winfree with NW Natural to obtain 811 advertisement and forward to Jean Corbin.

### **Arthur Smith:**

- Will get checking account information from other financial institutions. Currently, we are being charged a fee of \$5.00/month and would like to see if there are any "free" checking accounts. Arthur will report back at the December meeting with an update.

Due to the lightly attended November meeting, the 2020 nominations and elections for the WCUC board will take place at the December meeting.

## Damage Report:

None reported.

## New Business:

Dale McCabe wanted to remind everyone about the Right of Way Construction Permits. Prior to starting a project, a ROW Construction Permit must be completed and submitted. A form is attached for reference.

## Round Table:

### Elliott Whitmire – Crestline Construction

- Scenic Drive stabilization project with City of The Dalles Public Works
- Columbia Gorge Regional Airport (CGRA) work

### Bill Vanek – Chenoweth Water P.U.D

- Digging off West Irvine for new services/7<sup>th</sup> & Irvine
- Meter changeouts

### John Amery – Aristo Networks/QLife

- Lone Pine project

**Round Table, Continued:**

**Scott Peters – Oregon Dept. of Transportation**

- Pine Wood project – New service – well (keeping one, dropping one)
- Substation – White River/PUD - approved
- Transient camp clean up; various locations; report to Scott if needed

**Dale McCabe – City of The Dalles Public Works**

- East Scenic Drive sanitary project with Crestline Construction wrapping up
- East Scenic Drive Stabilization Project – to City Council for authorization. Looking towards early Spring 2020 for completion.
- Request for Proposal (RFP) for study feasibility analysis of OH lines downtown
- Sanitary sewer crews – maintenance, service laterals
- Painting of interior Sorisis Reservoir
- Street maintenance

**Upcoming meetings:**

OUNC Board Meeting – Wednesday, December 11, 2019 – 9am – 3pm @ Clackamas Community College  
WCUCC Meeting (Elections) – Tuesday, December 17, 2019 – 8am – Cousin’s Restaurant

With no further business, the meeting was adjourned at 8:41 a.m. Thank you to everyone who was in attendance. The next meeting will be Tuesday, December 17, 2019 at Cousin’s Restaurant.

Respectfully Submitted,

*Jennifer Lindsey*  
Secretary

## Movie Ad Price for all three theaters

I can discount the total rate for both theaters down \$60 a month total. In other words -\$30 each month in each market, if you advertise in HR and TD. It sounds like you wanted to do the three month contract, it would discount down to below rates.

Columbia Cinemas - 30 second video audio spot  
\$445 each month - \$1335 for 3 months of advertising

Hood River Cinemas and Skylight Theatre - 30 second spot video audio spot  
\$445 each month - \$1335 for 3 months of advertising

\$2670 for all of the theaters for 3 months

There will be no set up or design fee if we supply him with our own video.

He feels April, May, June would be the best months to reach the most people.

We need to pay attention to page 7. It has the specs that are needed for our advertisement.

He offered us a free couple months on the reader boards at all the theater's. He said it would help get the word out for his company as a filler piece. He asked us to get him an ad ASAP the board is Video only, no Audio.

We need to have our info to Nathan two weeks prior to the date we select.

Nathan Fox  
Big Screen Advertising  
541.490.4843  
[bigscreenad@gmail.com](mailto:bigscreenad@gmail.com)

# Media Specs

Hood River Cinemas | Skylight Theatre | Columbia Cinemas

Big Screen Advertising | nathan@bigscreenad.com | (541) 490-4843

## Video, Audio Specs

File Format	Dimensions / Frame Rate	Video, Audio Codecs or Components	Audio Codecs or Components
Preferred format .mov	1920x1080 16:9	Animation Apple ProRes H.264 / MPEG-4	Audio uncompressed Stereo Do not exceed -10 dBFS
Other MPEG-4 (.mp4, .m4v) .avi	<b>30 Frames per second</b>		AAC (MPEG-4 Audio) .aif .wav Apple Lossless

## Still Image Specs

File Format	Dimensions	Resolution	Color
.jpg (highest quality compression)	1920x1080 16:9	300 dpi	RGB
Other .tiff	6.4 X 3.6 inches @300	*please note graphics or pictures taken from the internet rarely meet production standards	

## Food Truck for Event

### **Lilo's Hawaiian-**

Chicken and Pork with two sides and a roll \$11 per person

Add Beef \$3 more

They can also do a buffet if needed, will need to have cover if outside

They said we could use the food cart if the event is in the spring, they will need power hook up.

They need two weeks in advance notice with the date and head count.

**Phone:** [\(541\) 296-3404](tel:(541)296-3404)

### **La Fogata Mexican-**

Catering \$12 per person – Includes anything we want off the menu along with chips, salsa and guac.

Mobile Grill \$14 per person Two hours max??

**Phone:** [\(541\) 980-9292](tel:(541)980-9292)

### **Local Option-**

Homemade Tamales, rice, beans and green salsa

\$300 for 100 tamales, rice, bean and green salsa



**CITY OF THE DALLES**  
 Department of Public Works  
 1215 West First Street  
 The Dalles, Oregon 97058

**Right-of-Way Construction Permit**

APPLICANT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

I hereby make application to make a cut on:

\_\_\_\_\_ Street/Alley between: \_\_\_\_\_ Street and \_\_\_\_\_ Street,  
 and \_\_\_\_\_ Street from \_\_\_\_\_ Street to \_\_\_\_\_ Street

For the purpose of:  Water  Sewer  Gas  Other (Specify) \_\_\_\_\_

Description of work: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Cost of repairing street to be paid by: \_\_\_\_\_  
 (Contractor)

Submission of detailed plans that include location of existing and proposed utilities

Submission of traffic control plan

Submission of notification plan for adjacent property owners (24 hour notice)

**I agree to comply with the provisions of the Charter, Ordinances, and Resolutions of City of The Dalles, Oregon pertaining to such work and to protect private property and the public from damage or injury.**

Applicant: \_\_\_\_\_

The City will be specifying the types of backfill you will be required to place in your trenches:

C.D.F. \_\_\_\_\_

¾"-0 \_\_\_\_\_

Sand \_\_\_\_\_

Native \_\_\_\_\_

Asphalt \_\_\_\_\_

Reviewed and approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Transportation Manager

\_\_\_\_\_ Date: \_\_\_\_\_  
 City Engineer

This permit expires ten days from this date: \_\_\_\_\_