



# BY-LAWS



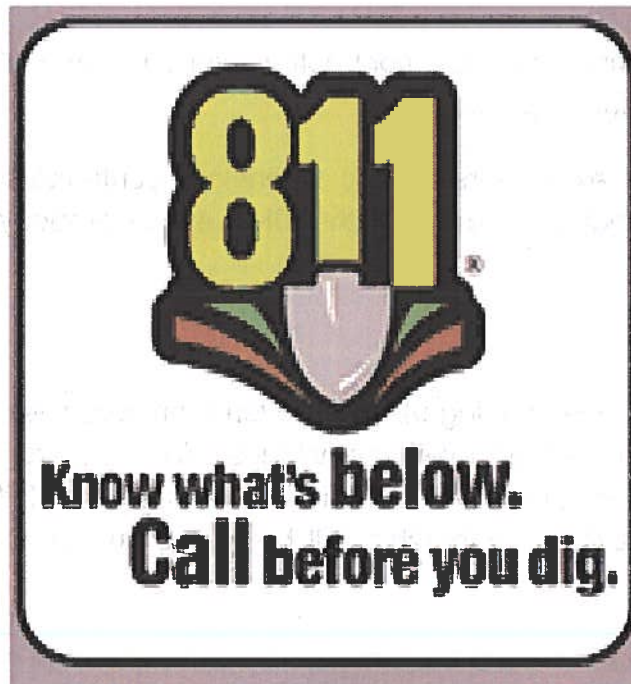
OF THE

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## EAST LINN UTILITIES COORDINATING COUNCIL

ADOPTED

3/7/2013



# **EAST LINN UTILITY COORDINATING COUNCIL**

## **PROCEDURES AND BYLAWS**

Adopted 04/05/1973

Revised 02/23/1982

Revised 01/06/1984

Revised 11/08/1984

Revised 05/15/1987

Revised 03/07/2013

### **PURPOSE**

The East Linn Utility Coordinating Council (ELUCC) is a non-profit organization of utilities, government agencies, contractors, vendors, and other interested parties doing business or residing in East Linn County, Oregon. The ELUCC will:

Coordinate right of way encroachments between various utilities to ensure efficient use by all parties.

Keep excavators, public agencies, contractors, vendors, and other interested parties aware of current and future projects.

Educate and advise excavators, public agencies, contractors, vendors, and other interested parties about adherence to the Dig Law to properly place and/or protect underground utilities.

### **MEMBERSHIP**

Persons representing dues paying utilities, government agencies, contractors, vendors, and others will be members with voting privileges. All members present will be allowed to vote except on issues which are identified by the Board of Officers as critical. Only one vote per dues paying membership will be allowed on issues the Board of Officers identifies as critical.

## **FINANCES**

Annual membership dues will be \$125.00. An annual budget will be created and approved by a vote of the membership at the January meeting.

## **BOARD OF OFFICERS**

Officers shall be elected by the membership. The term of office shall be one year. Election of officers shall take place at the December meeting and newly elected officers will begin service on January 1 of the New Year.

The following list of officers shall comprise the Board of Officers. The number of officers can be amended at any time by will of a majority vote of the membership.

### **President**

The President shall have the general and active management of the Council's business and affairs. The president will preside at all meetings of the membership unless otherwise ordered by the Board of Officers. The President shall be responsible for the timely and orderly annual election of officers. The President will be expected to attend the annual OUCC President's Meeting.

### **Vice-President**

The Vice-President shall, in the absence of the President, preside over any regular council meeting and assume all the responsibilities of the President. The Vice-President will attend the annual OUCC President's Meeting if the President is unable to attend.

### **Secretary**

The Secretary will keep a fair and accurate record of all meetings. The Secretary will send timely meeting and event notices to the membership.

### **Treasurer**

The Treasurer will keep accurate accounts for all receipts and disbursements and shall prepare and present a report at the monthly meeting of the membership. The treasurer will have primary access to the bank account and oversee all transactions.

**Publicity and Education Chair**

The Publicity & Education Chairperson will work to raise the awareness of excavators, public agencies, contractors, vendors, and other interested parties of the requirements of the Oregon excavation laws through outreach and education.

**Damage Chair**

The Damage Chairperson will collect damages from the facility owners and post them on the OUCC web page or instruct the facility owners to post damages on the OUCC web page. The Damage Chairperson will monitor the OUCC web page and report the damages and the number of facilities who are reporting at the monthly meeting of the membership.

**Standards Chair**

The Standards Chairperson will educate the members of the ELUCC and interested parties about the use of, adherence to, and interpretation of the Dig Law. The Standards Chairperson or Co- Chairperson will answer questions and lead discussions pertinent to the Dig Law.

**Release Clause**

These By-Laws of the East Linn Utilities Coordinating Council can be rewritten and/or amended by will of a majority vote of the membership.

**MEETING TIME PLACE**

Regular meetings are scheduled on the **first Thursday of each month from 11:30 a.m. to 1:00 p.m. at Kountry Kitchen, Lebanon, Oregon.**

Signature  Date 10/7/2020

Title President, ELUCC