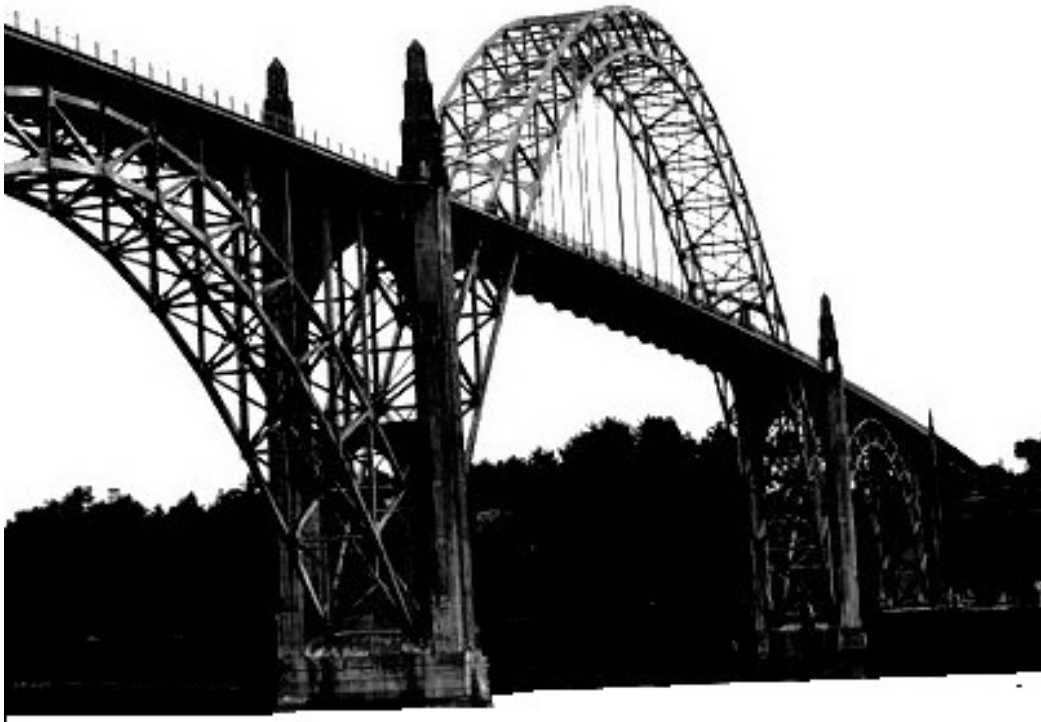


# **BY-LAWS**

## **LINCOLN COUNTY COORDINATING COUNCIL**

REVISED  
1/15/2004



# **LINCOLN COUNTY UTILITY COORDINATING COUNCIL**

## **PROCEDURES AND BYLAWS**

Revised: 01/15/2004

### **PURPOSE**

The Lincoln County Utility Coordinating Council (LCUCC) is a non-profit whose focus is the organization of utilities, government agencies, contractors, vendors, and other interested parties doing business or residing in Lincoln County, Oregon.

The LCUCC will:

- Coordinate right of way encroachments between various utilities to ensure efficient use by all parties;
- Keep excavators, public agencies, contractors, vendors, and other interested parties aware of current and future projects and;
- Educate and advise excavators, public agencies, contractors, vendors, and other interested parties about adherence to the Dig Law to properly place and/or protect underground utilities.

### **MEMBERSHIP**

Represented utilities and jurisdictions are request to pay dues. This includes utilities, government agencies, contractors, vendors, and others will be members with voting privileges.

### **FINANCES**

Annual membership dues will be \$125.00.

### **BOARD OF OFFICERS**

Officers shall be elected by the membership. The term of office shall be one year. Election of officers shall take place at the November meeting and newly elected officers will begin service on January 1 of the upcoming new year.

The following list of officers shall comprise the Board of Officers. The number of officers can be changed at any time by a vote of the membership:

#### **President**

The President shall have the general and active management of the Council's business and affairs. The president will preside at all meetings of the membership unless otherwise ordered by the Board of Officers. The President shall be responsible for the timely and orderly annual election of officers. The President will be expected to attend

the annual OUCC President's Meeting. If the President is unable to attend, a council member can be appointed to attend on the President's behalf. The President will have co-banking signature authority on the Council's banking account(s) with the Treasure.

### **Vice-President**

The Vice-President shall, in the absence of the President, preside over any meeting and assume all the responsibilities of the President. The Vice-President will co-organize events with the Publicity and Education Chair.

### **Secretary**

The Secretary will keep a fair and accurate record of all meetings. The Secretary will send timely meeting and event notices to the membership and to the state for uploading to the State website for record retention. The Secretary will keep an up-to-date list of email recipients.

### **Treasure**

The Treasure will keep accurate accounts for all receipts and disbursements. The Treasure shall prepare and present a report at the monthly meeting of the membership and current balance. The Treasure will have primary access to the bank account and oversee all transactions.

### **Tax Representative**

The Tax Representative will represent the Council on the State and Federal level to assist in filing and/or resolving any tax concerns.

### **Publicity and Education Chair**

The Publicity & Education Chairperson will work to raise the awareness of excavators, public agencies, contractors, vendors, and other interested parties of the requirements of the Oregon excavation laws through outreach and education. The Publicity & Education Chairperson will order promotional items for the Council.

### **Damage Chair**

The Damage Chairperson will collect damages from the facility owners and post them on the OUCC web page or instruct the facility owners to post damages on the OUCC web page. The Damage Chairperson will monitor the OUCC web page and report the damages and the number of facilities who are reporting at the monthly meeting of the membership.

**Standards Chair**

The Standards Chairperson will educate the members of the Council and interested parties about the use of, adherence to, and interpretation of the Dig Law. The Standards Chairperson will answer questions and lead discussions about the Dig Law.

**Meeting Date & Location**

Regular meetings are scheduled on the third Wednesday of each Month at a location voted on by the Council within Lincoln County.

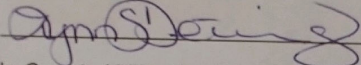
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Name: Lynn Detering

Signature: 

Date: 10/13/2020

Title: Lincoln County Utility Coordinating Council President